

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD THEIR REGULAR MONTHLY MEETING ON TUESDAY, MAY 15, 2012, AT 1:30 P.M., IN THE BOARD OF SUPERVISORS MEETING ROOM LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 104, ROCKY MOUNT, VIRGINIA.

THERE WERE PRESENT:     David Cundiff, Chairman  
                                     Leland Mitchell, Vice-Chairman  
                                     Bob Camicia  
                                     Ronnie Thompson  
                                     Charles Wagner  
                                     Cline Brubaker  
                                     Bobby Thompson

OTHERS PRESENT:         Richard E. Huff, II, County Administrator  
                                     Christopher Whitlow, Asst. Co. Administrator  
                                     B. J. Jefferson, County Attorney  
                                     Sharon K. Tudor, MMC, Clerk

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David Cundiff, Chairman, called the meeting to order.  
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Invocation was given by Supervisor David Cundiff.  
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Pledge of Allegiance was led by Supervisor Bobby Thompson.  
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**60<sup>th</sup> ANNIVERSARY RESOLUTION OF APPRECIATION**  
The following resolution was presented to Bill Jacobsen, Carilion Franklin Memorial Hospital Administrator & Ronald “Ron” C. Evans, President of Board of Trustees.  
**RESOLUTION RECOGNIZING THE 60<sup>TH</sup> ANNIVERSARY OF THE CARILION FRANKLIN MEMORIAL HOSPITAL**

**WHEREAS**, Carilion Franklin Memorial Hospital opened its doors to a grateful community on May 3<sup>rd</sup>, 1952; and

**WHEREAS**, the employees and medical staff have faithfully and untiringly served this community for 60 years; and

**WHEREAS**, Carilion Franklin Memorial Hospital's measures of achievement and quality are unsurpassed in this region and in some cases the nation, and

**WHEREAS**, the County of Franklin recognizes the contributions that the hospital has made and continues to make in providing quality healthcare to the community regardless of socioeconomic status; and

**WHEREAS**, Carilion Franklin Memorial Hospital has been recognized for being one of the lowest cost hospitals in the nation; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Franklin County, Virginia, does hereby recognize Carilion Franklin Memorial Hospital on the occasion of its 60<sup>th</sup> Anniversary and expresses its most sincere appreciation to the leadership of Carilion Clinic for its support of quality health care in our community;

**LASTLY, BE IT FURTHER RESOLVED** the Board of Supervisors offers its congratulations and gratitude to all those who have made this hospital a success over the last 60 years and for those who will carry on the tradition of excellence for the next 60 years.

**PUBLIC COMMENT:**  
❖         **Matthew Grey – Animal Control Leash Law – Rocky Mount, Virginia**  
Mr. Grey thanked the Board for the opportunity to share the following concerns with them.  
Mr. Grey requested the board to consider a dog leash law and gave the following examples:  
Children who are afraid of dogs  
Children at the bus stop who are afraid of getting off the bus  
Destroying Neighboring Property

Feces on neighboring property  
Attacking visitors of neighbors  
Trouble of citizens having to get any assistance from authority (animal control)

In closing, Mr. Grey noted it should be every citizen who chooses dog ownership, the responsibility of maintaining the dog on his/her own property and not making their decision a community choice.

❖ **Mark Stugelmeyer – 1<sup>st</sup> Amendment Rights – Rocky Mount, Virginia**

In May of 1992 I joined the United States Marine Corps. In Joining the USMC one of the many responsibilities I was tasked with was defending the Constitution of the United States. I will now read to you the oath that all have taken in defending the United States.

“The Enlistment Oath

"I, \_\_\_\_\_, do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the orders of the officers appointed over me, according to regulations and the Uniform Code of Military Justice. So help me God." (Title 10, US Code; Act of 5 May 1960 replacing the wording first adopted in 1789, with amendment effective 5 October 1962)."

This oath that I swore to uphold did not end when I took off the uniform. Rather I am obligated as much today as I was then to uphold and defend the United States Constitution. I, and those here with me today, have gathered together to show support for your liberty and stand in your defense and the defense of the Constitution of the United States.

When we consider prayer whether in public or in privet or whether we hold an official office or not we all have the right as citizens to free speech. The right of free speech is given to us according to the First Amendment of the Bill of Rights. This amendment clearly states, "Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the Government for a redress of grievances." To tell anyone in any position they have not the right to speak, as they will is a transgression upon that person's right to exercise free speech.

This is the very reason we are gathered here today. We are here today to show solidarity for you and your rights as citizens of the United States. When you took the official office as a Supervisor in Franklin County your rights were not and are not suspended. As a matter of fact you have an obligation to meet the expectations of the citizens of this county. We the citizens of this county implore you and expect you to exercise your convictions according to the First Amendment.

Mr. Stugelmeyer presented the Board with several petitions consisting of 2,563 from County citizens supporting the Board to continue with prayer at the opening of board meetings.

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❖ **David Gresham – Non-Denominational Prayers (Hardy, Virginia)**

Mr. Gresham stated Ronald Reagan said: *“Church and state are, and must remain, separate and walking this fine line requires government to be strictly neutral.”*

And so I thank you for returning to non-denominational prayers. At least until the court rules on the Pittsylvania County lawsuit. I know it was difficult decision for some of you, but the protections in our Constitution that safeguard minority opinions, actually safeguard us all in the long run.

Since I am standing here, and another speaker has commented on the First Amendment, I would like to make a few additional comments, which I prepared in anticipation of his speaking...

The First Amendment guarantees and protects my right to be independent in my beliefs, without being persecuted or marginalized. Here are the first 10 words of that amendment: “Congress shall make no law respecting an establishment of religion....”

And just as Congress is a body of lawmakers, so are you. And so the same principle applies to you. A policy of Christian prayer is the same thing as declaring it the official county religion. You can't do that.

The Dark Ages commenced with Catholicism and continued for 1200 years, until the Reformation. Until then, the church controlled most aspects of society. To disagree with them could mean death, even though they claimed the Sun revolved around the Earth - which they also said was flat - and the center of the universe. But finally, freedom of religion prevailed and a new day dawned for mankind.

Now, a few wayward Protestants, beneficiaries of that hard won freedom, are trying to force a different brand of God on everyone. Things like this are why our country's Deist Founding Fathers insisted church and state be separate.

Though Jesus is a hero to me, I consider him no more God than the rest of us. Nor is the Bible the real word of God to me, with its wicked orders to murder, its subjugation of women, and its many other errors.

As I see it, we should love each other and do unto others as we would have done unto us. We are literally born with an innate knowledge of that concept. From our earliest youth, the idea of love and the golden rule carries its own authority as the truth, which comes into better focus as we mature. And since love and the golden rule is literally the only thing all religions agree on, and all rational individuals as well, then it must be the real truth we should be following.

In closing, though you may not agree with my independent religion, the Constitution demands you respect my right to it. Therefore, you may not use taxpayer dollars and facilities to advance your religious views over mine, or others.

You must be strictly neutral.

Thank you gentlemen.  
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**CONSENT AGENDA**  
**APPROVAL OF ACCOUNTS PAYABLE LISTING, APPROPRIATIONS, TRANSFERS &**  
**MINUTES FOR – APRIL 17 & 24, 2012**  
**APPROPRIATIONS**

<u>DEPARTMENT</u>	<u>PURPOSE</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
Landfill	Sale of Scrap Metal	30- 0004	\$2,500
Public Safety	Rescue Squad Assistance Grant	30- 0039	\$105,029
Public Safety	Four For Life Grant	3505- 5540	\$54,567
Public Safety	Fire Programs Training Grant	3505- 5540	\$2,500
Public Safety	Course Reimbursement from		
	Department of Health	3505- 5540	\$1,428
IT	Verizon Maintenance Contract		
	Refund	30- 0137	\$48,406
E911	Insurance Proceeds	3504- 7005	\$7,850
Clerk of Court	Part Time Reimbursement	2106- 1003	\$490
		Total =	\$222,770

**Transfers Between Funds, Departments, Capital  
Accounts**  
None  
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**AMATEUR RADIO WEEK**

**PROCLAMATION**

FRANKLIN COUNTY, VIRGINIA,

**WHEREAS**, Amateur Radio operators are celebrating over a century of the miracle of the human voice broadcast, as well as Morse code, over the airwaves; and

**WHEREAS**, Amateur Radio has continue to provide a bridge between peoples, societies and countries by creating friendships and the sharing of ideas; and

**WHEREAS**, Amateur Radio Operators have also provided countless hours of community services both in emergencies and to other local organizations throughout these decades; and

**WHEREAS**, these Amateur Radio's services are provided wholly uncompensated; and

**WHEREAS**, the commonwealth of Virginia also recognized the services Amateur Radio's people also provide to our many Emergency Response organizations, including Franklin County American Red Cross and the Franklin County Department of Public Safety; and

**WHEREAS**, these same individuals have further demonstrated their value in public assistance by providing free radio communications for local parades, bike-a-thons, walk-a-thons, fairs and other charitable public events; and

**WHEREAS**, Franklin County, Virginia, recognizes and appreciates the diligence of these "hams" who also serve as weather spotters in the Blacksburg Skywarn program of the US Government Weather Bureau; and

**WHEREAS**, Amateur Radio once again proved it undisputed relevance in the modern world in 2005 by providing emergency communications when other systems failed in the devastation of Hurricanes Katrina and Rita in the USA and in the Tsunami catastrophe overseas; and

**WHEREAS**, the American Radio Relay League (ARRL) is the leading organization for Amateur Radio in the USA; and

**WHEREAS**, the ARRL Amateur Radio Field Day exercise will take place on June 23-24, 2012, and is a 24-hours emergency preparedness exercise and demonstration of the Radio Amateur's skills and readiness to provide self-supporting communications without further infrastructure being required; now

**THEREFORE, WE, THE BOARD OF SUPERVISORS**, of Franklin County, Virginia, do hereby officially recognize and designate June 18-24 as

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**LANDFILL TIPPING FEES**

Franklin County is served by a County maintained Landfill which meets the needs of its citizens. It was discussed during the budget worksession that based on the submitted comparison, Franklin County's fees should be increased to offset some of the landfill expenses.

Franklin County Code Chapter 18-15 – Disposal of Fees was last amended on June 15, 2004. Tipping fees were increased last on April 19, 2004 from \$28.00 to \$32.00 per ton. The current Code language states the following:

- (a) Fees associated with the disposal of waste using County facilities will be established by resolution of the Franklin County Board of Supervisors. Adjustments in fees may be recommended from time-to-time by solid waste management staff to the Board of Supervisors for their consideration, based upon current circumstances. Any fee schedule adopted by the Board of Supervisors will indicate the date of adoption and the most recently adopted fee schedule shall be prevailing charges for the items listed and approved.
- (b) The fees prescribed in this section shall be due and payable prior to the disposal of any solid waste enumerated above and shall be collected by the superintendent of the Landfill prior to deposit at the Landfill. Corporate and/or regular users of the Landfill will be permitted to arrange a monthly payment procedure satisfactory to the County Administrator.

For the fiscal year ending June 30, 2012 it is projected that operational costs alone will be approximately \$1,400,000 with projected revenue of \$652,000. This results in an operational loss of \$748,000. Increasing the tipping fee \$5.00 per ton would generate approximately \$120,000 in additional revenues.

**RECOMMENDATION:**

It is respectfully recommended that the Board of Supervisors adopt a resolution increasing the tipping fees at the Landfill to \$37.00 per ton from the current \$32.00 per ton. The fee increase would be effective July 1, 2013. Signage has been put up and current commercial customers have been notified.

Location	Tipping Fees per ton	Transfer station location	Transfer station fees per ton
Franklin County	\$32.00	N/A	N/A
Bedford County	\$38.00	N/A	N/A
Botetourt County	\$27.50 - contractors, construction sites, industrial plants and public agencies \$41.50 - noncompactible materials \$27.50 - household refuse deposited by dump trucks, flat bed trucks, front-load trucks and rear-load trucks \$51.00 - roll-off containers, roll-off compaction, front-load compaction container and rear-load compaction	N/A	N/A
Floyd County	\$55.00	N/A	N/A
Henry County	N/A	First Piedmont	\$49.15
Montgomery County			
Pittsylvania County	\$41.00	N/A	N/A
Roanoke County	N/A	Botetourt	See Botetourt tipping fee rates

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**THE FRANKLIN CENTER UPDATED GUIDELINES**

The Franklin Center for Advanced Learning and Enterprise opened August 13<sup>th</sup>, 2007. The facility has been successfully accepted and utilized by the training partners, community, and employers. Many customers and employers access services addressing issues relative to employment, training, and education. The center’s success is reflective of the commitment and dedication of its partners. In addition to offering and expanding programs and services, the Franklin Center serves as a center of training and business that will enhance economic development for the county of Franklin. With the popularity of the building, updated guidelines have been drafted for your approval.

With the successful demands for usage of The Franklin Center, it is imperative that guidelines are in place to insure the caretaking of the facility and generate moderate revenues to recover some costs of operations. In the following table, fees for comparable facilities in the region are available for your review. (See attachment II.)

The following rate increases are proposed for The Franklin Center:

ENTITY	CURRENT RATE	PROPOSED RATE (PER ROOM)
Non-profit	\$25 half day, \$50 full day	\$ \$35 half day, \$100 full day
Business	\$50 half day, \$100 full day	\$ \$100 half day, \$200 full day
Weekend Rate (all groups)	Closed	\$350 plus hourly custodial rate

The cost recovery fee increases will assist with replacement of LCD projector bulbs (approximately \$300 each), usage of TFC equipment and repairs/replacements, technical assistance, custodial supplies, and other building expenses. With the budget reductions that have been implemented, this additional source of revenue will assist in maintaining services at The Franklin Center. Such suggested user fee increases were supported by the Board during recent, budget work sessions with such new revenues included in the recently adopted FY '12-'13 Budget.

**RECOMMENDATION:**

Staff respectfully requests the Franklin County Board of Supervisors to approve the County Administrator and staff to update guidelines for facility usage, thereby increasing user fee rates at the Franklin Center with an effective date of July 1, 2012.

Attachment I:



The Franklin Center of Advanced Learning & Enterprise  
Room/Equipment Reservation Request Form  
50 Claiborne Avenue  
Rocky Mount, VA 24151  
Phone: 540-483-0179 Fax: 540-483-1297

E-Mail: [StaceyJones@franklincountyva.org](mailto:StaceyJones@franklincountyva.org)  
Internet: <http://www.thefranklincenter.org/>

Company Name

Reservation No:

Contact Name

Client Number:

Address

Issued Date:

City, State, Zip

Fiscal Year:

Work Phone: (     )

Cell Phone: (     )

Email:

Name of the Meeting or Event:

Total Hours:

Facilities Reserved:

Date:

Activity Time:

to

Description	of	Event	&	Notes:
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Room Rental Rates:

Entity	Rate (per room)
Non-profit <i>*Please attach a copy of your IRS tax-exempt form to receive non-profit rates.</i>	\$35 half day (up to 4 hrs.), \$100 full day
For Profit Business	\$100 half day, \$200 full day
**Weekend Rate (all groups)	\$350 plus hourly custodial rate

*\*\*The Franklin Center is closed on weekends; however, special **workforce training and educational classes** will be considered on a case by case basis. Please contact the Executive Director at (540) 483-0179 for more information. Note that weekend rates are for Friday evenings and Saturdays only.*

Number of rooms to be reserved \_\_\_\_\_ at \$\_\_\_\_\_ per room for a total of \$\_\_\_\_\_ due.

**Please note: Rental fees must be paid at least 48 business hours in advance of your event or reservation will be cancelled.**

Seating:

Please list the approximate number of people attending: \_\_\_\_\_

Furniture plan layout code (multipurpose rooms only): \_\_\_\_\_

**Please note: Furniture may not be moved by anyone other than TFC staff. Furniture arrangement plans can not be changed by Franklin Center staff the day of the event.**

Video Conferencing - If your organization needs a video conference room, please provide the following information:

IP address for Video Conference (if needed): \_\_\_\_\_

**Please Note: A date and time to test audio/visual technology in advance of event to ensure compatibility and correct performance must be scheduled with staff at time of reservation.**

Coffee & Refreshment Service:

The Franklin Center can provide you with a list of local caterers for your meeting/event.

**Parking:**

Parking is available in our lot with additional parking across Claiborne Avenue. Anyone driving vehicles towing trailers must park across the street in the overflow parking lot. Lessee is responsible for enforcing parking regulations with their participants.

**LESSEE**

**SIGNATURE:**

**DATE:** \_\_\_\_\_

**SPACE RENTAL AGREEMENT**

**To be eligible to use the facilities of The Franklin Center for Advanced Learning & Enterprise, your program or function must:**

- 1. Have a clearly identifiable continuing education component, or otherwise
- 2. Be related to the teaching, economic development, workforce development, and/or public service missions of the Center.

**Please check all that apply to your event:**

<b>AUDIO/VISUAL EQUIPMENT**</b> ____ C/D player ____ computer ____ multimedia projector ____ conference call originating ____ conference call receiving ____ Internet connection ____ microphone ____ cable connection ____ screen ____ TV/VCR ____ VCR w/ projector ____ Video Conference connection  <b>**Please note that Franklin Center equipment/technology must <u>not</u> be moved without staff approval.</b>	<b>FURNISHINGS**</b> ____ A/V table ____ display table ____ easel (check for availability) ____ flip chart stand <b>only</b> ____ head table ____ panel table ____ panel chairs ____ podium ____ registration table ____ refreshment table ____ sign holder  <b>REFRESHMENTS &amp; COFFEE</b>  Local Catering Contacts (available upon request) Vending machines available on site
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1. Is this your first visit to our facility?    \_\_\_\_ Yes    \_\_\_\_ No
2. How did you hear about our facility?    \_\_\_\_ Newspaper    \_\_\_\_ Brochure    \_\_\_\_ Business Associate    \_\_\_\_ Other
3. Why did you choose our facility over others?  
\_\_\_\_\_  
\_\_\_\_\_

I am authorized to act on behalf of this organization, and I am authorized to reserve space and services for the event as described in the estimate. I understand that charges will be made for the facilities and services described unless this reservation is cancelled in writing not less than **two business days** prior to the program. I hereby certify that the proposed program meets the criteria specified above and will abide by the terms and conditions of The Franklin Center Space Rental Agreement set forth on the reverse side and incorporated by reference herein. Terms and conditions set out on submitted pages 3-4 are herein included and made a part of this agreement.

Signature of Authorized Organizational Representative	Date
Print Name	Title

Sign and return the Agreement to:



The Franklin Center for Advanced Learning & Enterprise  
50 Claiborne Avenue, Rocky Mount, VA 24151

## TERMS AND CONDITIONS OF THE FRANKLIN CENTER FOR ADVANCED LEARNING & ENTERPRISE SPACE RENTAL AGREEMENT

### LESSEE AGREES TO ABIDE BY THE FOLLOWING TERMS AND CONDITIONS:

**Distance Learning and Computer Classrooms:** Rental of Distance Learning and Computer Classrooms include technical support from The Franklin Center Technical staff. Classroom equipment must be operated by or under close supervision of TFC staff. The Franklin Center will permit \_\_\_\_\_ to utilize TFC's local area network (LAN) and computer equipment for, training, education and access to the Internet. \_\_\_\_\_ Shall have responsibility to secure its own computer system used in TFC facilities, including hardware and software, and the information therein against caused by viruses or any other destructive agent. TFC makes no representations as to the security of its LAN, which is offered, to users for their convenience. Sending, receiving, viewing, downloading, or displaying illegal materials and graphics which may reasonably be construed as obscene is prohibited. TFC disclaims all warranties, express and implied, whether based in contract, tort, strict liability or otherwise, including all implied warranties of merchantability or fitness for a particular purpose, with regard to the LAN and all of its computer hardware and software relied upon or used by \_\_\_\_\_. TFC does not warrant that the use of the LAN or other equipment will be uninterrupted. In no event shall TFC be liable for lost profits or any special, incidental or consequential damages.

**Rooms and Rental Policy:** Space will be assigned based on set-up requirements and the expected number of participants. **The Franklin Center reserves the right to reassign function rooms as needed to ensure maximum efficiency and client service.** Meeting rooms must be vacated promptly on schedule or an additional rental charge may be assessed.

**Furniture:** **Furniture may not be moved by anyone other than TFC staff.**

**Copies & Faxes:** Copy services are available in the Resource Room at a cost of \$.25 per black & white copy, \$1.00 per color copy (exact change required). Faxes for business and educational purposes are free up to 5 pages including coversheet. A fee of \$.25 per page will apply thereafter (exact change required).

**Liability Policy:** Liability for Personal Property of Lessee. The Franklin Center shall not be responsible for the loss or damage to personal property of the Lessee resulting from theft, fire, or any other cause.

**Children:** If childcare cannot be obtained, children who attend **meetings** must remain with their parents for constant supervision. Children should be accompanied by the parent to the restroom. No children are allowed in educational classes.

**Smoking Policy:** The Franklin Center is a non-smoking facility. **Lessee must use the designated smoking area near the tennis courts. Signs are posted. It is the responsibility of the Lessee to enforce this policy with their attendees.**

**Open Flames:** Candle burning and other open flames are not permitted in the facility at anytime with the exception of sterno burners for food products.

**Rates Policy:** Rates are subject to change each fiscal year and at other times by action of the Board of Supervisors.

**Billing Policy:** Lessees of The Franklin Center agree to pay in advance all applicable charges for use of the center facilities and services. Payment must be received no later than two (2) business days before the scheduled event or the reservation will be forfeited.

**Indemnification:** To the extent permitted by law, Lessee shall indemnify and hold The Franklin Center harmless from and against any and all liability for property damage or personal injuries resulting from or in any way connected with, the condition or use of the premises covered by this

Agreement, except liability for personal injuries or property damage caused solely by the negligence or willful misconduct of The Franklin Center.

**Care of premises.** At the conclusion of this Agreement, Lessee shall remove all of its property and any litter from the premises when no custodian is on duty. Lessee shall maintain the premises in at least as good condition as that in which they were delivered, allowing for ordinary wear and tear. Lessee shall be liable for any damage to the premises caused by Lessee or Lessee’s employees, agents, representatives or invitees. If extra cleaning is required as a result of your event, there will be a \$50 housekeeping surcharge invoiced after the event. If the building or equipment is damaged, the lessee will be responsible for 100% of the repair bill.

LESSEE

SIGNATURE:

DATE:

**Definition:** “The Franklin Center” or “TFC” as used in this Agreement shall mean The Franklin Center for Advanced Learning & Enterprise and its member institutions and the officers, employees, agents, and representatives of the Authority and its member institutions.

**Cancellation Fees:** Cancellation fees for events may be imposed with the following schedule:

Cancellation notice must be provided 48 business hours or more in advance of the event to be able to reschedule or forfeit 100% of the fee. Note: Rescheduled events should take place within 6 months of originally scheduled date. If an event is cancelled and a refund is desired, lessee must request the refund in writing within 10 business days.

**Security:** Security is the responsibility of the Lessee.

LESSEE

SIGNATURE:

DATE:

ATTACHMENT II: FEE COMPARISON TABLE

	Roanoke Higher Ed Center	Abingdon Higher Ed Center	South Boston Higher Ed Center
<b>Conference Rooms</b>			
Large Conference Room	Hour/Day \$53/\$374	Seats 66 to 88 \$300	
Medium Conference Room	Hour/Day \$48/\$317	Seats 20-30 \$60	
Auditorium	Hour/Day \$108/\$600	Seats 100 \$220	capacity 85 (no tables) Profit \$40 hr Non profit \$100 per day
<b>Computer Labs</b>			
Classroom Classroom (38 students/1 teacher)-4 hours or less	Hour/\$194	30 station lab \$540	24 to 32 capacity Profit groups \$ 20 hr.
Small Computer Classroom (12 students/1 teacher)	Person/Day \$50/\$461	18 station lab \$400	Non profit \$50 per day
Small Computer Classroom (12 students/1 teacher)-4 hrs or less	Hour \$115		
<b>Audio/Visual Equipment</b>			
Laptop PC	Event \$50		
LCD Video Projector	Event \$75		
Podium w/Mic.	Event \$50		
27: TV and DVD/VCR Combo	Event \$50		

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LIBRARY FEES

- The purpose of late fees within the library system encourage patrons to return borrowed materials promptly.
- An additional benefit of late fees is the generation of income
- The library’s late fees for all items except DVDs is 5 cents per day with a max of \$3.00
- The late fees on DVDs is currently 50 cents per day with a max of \$5.00
- The late fee schedule has been the same for many years and is one of the lowest in the state.
- An increase in the past due fee schedule may encourage patrons to return items by the due date.

- An increased past due fee schedule will generate additional income for the library system to offset handling and processing of past due items.
- The amount of additional revenue will be partially determined by what affect the increased fees will have on the modification of patron behavior and compliance with library fee policy.

**RECOMMENDATION:**

It is respectfully recommended by staff that the Board of Supervisors adopt the following proposed fees for past due items effective July 1, 2012:

- Increase the past due fees (books) from 5¢ per day to 10¢ per day with a max of \$6.00
- Leave DVD past due fees at 50¢ per day but increase the max to \$6.00

This recommendation is in support of the adopted FY 2012-2013 budget and is estimated to increase library fees \$30,000.  
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**RECREATION COMMISSION APPOINTMENT – BOONE DISTRICT – RICK ARRINGTON  
(TERM EXPIRES 6/30/2015)**

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**STORAGE/MAINTENANCE**

The Department of General Properties is responsible for maintaining the physical property owned by the County. In addition to maintenance of buildings, grounds and equipment, the department is generally charged with storage of anything associated with general services (furniture, bulk purchases of office supplies, etc).

Currently we (the County) have very limited storage capabilities. The area utilized on Tanyard Road (basement area of the “West Campus” at Franklin County High School) contains approximately 5,500 square feet. This area is used by no less than ten (10) separate departments and is basically at full capacity. The area has been a topic of discussion for potential expansion of the “West Campus” as well.

In addition to a lack of adequate storage, General Properties currently has no place (inside) to perform minor maintenance on lawn mowers, etc. nor is there a space to house necessary equipment such as a table saw.

General Properties has requested funding for the purpose of constructing a storage/maintenance building. The request for the exterior “shell” was approved and funds have been carried over with the project in mind. Approximately 18 months ago, the County had the opportunity to develop a “building pad” at a reasonably good price. This pad located behind the Government Center was built to accommodate a 6,000 square foot building.

As discussions have progressed, it has become apparent that a given amount of professional engineering services will be necessary as we proceed with plan development. The first phase of work which will include a finished building exterior is estimated to cost approximately \$130,000. Our procurement process will require that the project be advertised for the acceptance of competitive bids. In addition, the Town of Rocky Mount is requiring site plans, storm water management plans, etc. which must be provided by licensed professionals.

**RECOMMENDATION:**

Staff respectfully requests that the Board of Supervisors:

1. Give tentative approval for the Department of General Properties to move forward with plans to construct a 60’x100’ storage/maintenance building on an existing building pad at the rear of the Franklin County Government Center.
2. Allow staff to accept proposals from a minimum of three (3) architectural/ engineering firms for related services to develop construction documents. Such professional services shall not exceed \$8,500.
3. Upon development and acceptance of such documents; receive competitive bids for the construction of a 6,000 square foot metal building.

Upon receiving such bids and provided all conditions are favorable (budget, qualified bidders, etc.) staff will appear before the Board again and make recommendations of a contractor and permission to move forward. Funding is available for the project in capital line item 30-0192 and is currently \$167,682.  
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**2012-2013 TOURISM MICRO GRANT AWARDS**

The Franklin County Board of Supervisors annually makes small grants to organizations within the community for promotional expenses related to local projects and events. These funds assist organizations with marketing of their event or program, while at the same time assisting Franklin County in promoting itself to potential visitors. This year, \$20,000 has been set aside within the County’s Tourism budget for these awards. A total of eight (8) applications were received this year, representing six (6) different organizations. The total funding requested was \$24,000.

Franklin County operates a MicroGrant program to support tourism efforts within the County. Funding for this program is generated by the transient occupancy, or “lodging”, tax applied to the motels, hotels, and bed & breakfasts in the County. The purpose of this MicroGrant program is to increase the local tourism industry thus creating new jobs, attracting new tourists, spawning new hospitality-related investments, and improving the quality of life for Franklin County residents. It is recognized that the County cannot, and should not, be the only provider of tourism events for our community. We should instead help other organizations create events and marketing campaigns that can leverage the community’s limited resources. We must leverage our limited dollars to support interesting, dynamic, and creative special events/marketing campaigns that set Franklin County apart from competitors throughout the mid-Atlantic region. Tourism MicroGrants exist to support events and activities that a) encourage tourists from outside the region to enjoy our community and make use of our hospitality industry, and b) provide an opportunity to expand the awareness and visibility of the community throughout the region.

In reviewing the eight submitted applications, Staff evaluated each applicant on a great number of different factors, including but not limited to: the amount of funds leveraging involved; marketing plan and scope; perceived economic impact; financial need; partnership opportunities; and past performance. Based on all criteria and available data, Staff has made the following recommendations for this year’s Tourism MicroGrant awards:

<u>APPLICANT</u>	<u>PURPOSE</u>	<u>AMOUNT SOUGHT</u>	<u>STAFF RECOMMENDATION</u>
SWVA Antique Farm Days	SWVA Antique Farm Days	\$3,000.00	\$2,500.00
SWVA Antique Farm Days	Fall Flea Market/Swap Meet	\$ 500.00	\$ 500.00
SWVA Antique Farm Days	Spring Flea Market/Swap Meet	\$ 500.00	\$ 500.00
SML Chamber	SML Wine Festival	\$4,000.00	\$3,500.00
CPR	Footlights of the Blue Ridge	\$4,000.00	\$3,000.00
Rocky Mount Center for the Arts	Cars for the Arts	\$4,000.00	\$3,000.00
Franklin County CW150	Signage and Civil War Days	\$4,000.00	\$3,500.00
Friends of the Franklin County Library	Mountain Spirits Festival	\$4,000.00	\$3,500.00
		Total Sought \$24,000.00	Total Recommended \$20,000.00

Due to the number of high-caliber projects and limited funding, all applications received at least some funding from the Tourism micro-grant program. While hard decisions on applications were made, it is encouraging to note that the number and quality of the applications indicate a solidly growing tourism environment within Franklin County.

**RECOMMENDATION:** It is recommended that the Board approve the Staff recommendations for Tourism MicroGrant awards from the County Tourism budget.

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**TRACTOR SUPPLY RABIES CLINIC**

The prevention of the spread of rabies to humans through contact with companion animals is a primary objective for animal control. In 2012 the local health department has confirmed numerous cases of rabies in the area. Franklin County holds an annual rabies clinic each year in October in order to make rabies vaccinations conveniently available and affordable to dog and cat owners. In 2011, Tractor Supply opened a retail store on U.S. 220 in the Wirtz area. In August, they held a pet appreciation day event at the store for their customers. Company

officials were able to secure the services of a local veterinarian to offer vaccinations at the event. In that event there were 250 vaccinations administered to companion animals.

In light of the success of the previous event, Tractor Supply has requested permission to conduct two additional events in 2012 at their store located at 58 Market Place Drive in Rocky Mount. The first event is planned for June and the second event is tentatively scheduled for October. The specific dates for these events are dependent upon company staffing levels and the availability of the sponsoring veterinarian. Rabies vaccination clinics for pets will reduce the potential spread of the rabies virus to humans by vaccinating companion animals. 3.2-651 of the Code of Virginia outlines the conditions that must be met prior to conducting a rabies clinic. It states that a canine or feline can only be vaccinated outside the controlled environment of a certified veterinary facility after meeting two conditions. First, approval must be granted by the local health department. Second, the local governing body must declare the holding of such a clinic is for the health, safety, and welfare of the citizens to reduce the potential threat of rabies transmission in the area. Tractor Supply plans to obtain permission from the health department if their request is approved by the Board of Supervisors.

**RECOMMENDATION:** Staff respectfully recommends that the Board of Supervisors approve the request from Tractor Supply to hold two rabies clinics at their store in June and October of 2012.

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**REQUEST FOR PUBLIC HEARING TO AMEND COUNTY CODE CHAPTER 20-3/ELIMINATION OF REAL ESTATE & PERSONAL PROPERTY AMNESTY INTEREST**

During the Tuesday, January 5, 2009, Board meeting, the Board of Supervisors held a public hearing regarding a grace period for interest on delinquent taxes paid on or after December 6, 2008 for 2008 and subsequent tax years.

No one spoke for or against the proposed amendment to the Code.

On Tuesday, April 24, 2012, the Board of Supervisors adopted the County's proposed FY' 2012-2013 budget which in part included revenue contingent upon the amendment to County Code Section 20-3 as follows:

Any taxes due to Franklin County, whether such taxes be real property taxes or personal property taxes, which become delinquent on or after December 6, ~~2008 for the 2008 and subsequent tax years~~ shall accrue interest as set out in Section 20-3 of the Franklin County Code beginning ~~July 1<sup>st</sup>~~ January 1<sup>st</sup> of the year following the due date of the delinquent taxes.

**Deleted Language**

**Amended Language**

**RECOMMENDATION:**

Staff requests the Board to authorize staff to advertise for a public hearing during their June 19, 2012 meeting to amend County Code Section 20-3, as presented.

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**ANIMAL ADOPTION FEE INCREASE**

The code of Virginia allows municipalities to adopt animals from the county animal pound in accordance with § 3.2-6546. The law does require the county animal pound to collect the required license fee for each animal adopted. The current adoption fee was established in April 2003 and has never been increased. All surrounding jurisdictions have established an adoption fee for animals adopted from the county pounds.

The current adoption fee of \$10.00 was established in 2003 as a means to offset the expense of operating the animal pound. The fee generated \$1410 in revenue in FY 2010 – 2011. An increase in the fee from \$10.00 to \$25.00 per animal is estimated to generate an additional \$1860 annually. The county adoption specialist feels that increasing the adoption fee by \$15.00 will not have a serious impact on the adoption rates from the shelter. This suggested fee increase was supported by the Board during recent, budget work sessions with such new revenues included in the recently adopted FY '12-'13 Budget.

In order to finalize and implement the fee increase effective July 1, 2012, Section 4-62.1 of the county code will need to be amended. The proposed ordinance would read as follows if approved:

Sec. 4-62.1. - Adoption fees

There shall be collected by the county an adoption fee of *twenty five* ~~ten~~ dollars ~~(\$10.00)~~ *(\$25.00)* for any dog or cat adopted from the pound.

SURROUNDING COUNTIES ADOPTION AND TAG FEES										
County	Adoptions Dogs	Adoptions Cats	Adoptions with Contracts	Co Tag Fee- spayed/neutered, 1 year	County Tag not spayed/neutered 1 year	3 year tag spayed/neutered	3 year tag - not spayed/neutered 3 year	Kennel Tag	Vicious or Hybrid	Duplicate Tag
Bedford	\$60	\$40	Yes, 30 days to S/N, 10 days to vaccinate	\$5	\$10	\$15	\$30	\$35 up to 10 dogs, \$70 up to 20, \$105 up to 30, \$140 up to 40		
Floyd	\$10	n/a	Yes	\$6	\$10			\$50 up to 20 dogs		
Henry	\$35 and \$75	n/a	No contract, all adoptions have been S/N, shots, microchips and \$75 includes heartworm test	\$3	\$5	\$9	\$15	\$20 up to 20, \$30 up to 50		
Martinsville City	Called 5 times and unable to get anyone to answer phone									
Patrick	\$32	\$22	Yes, 30 days to S/N or until maturity	\$3	\$10	\$9	\$30	\$35 up to 20 dogs	\$50	
Pittsylvania	\$40	n/a	Yes	\$5	\$5			\$40 up to 20, \$50 over 20 dogs	\$50	\$2
Roanoke City	All adoptions made thru Roanoke SPCA			\$5	\$10	\$25	\$10	\$50 up to 10, \$100 up to 20, \$150 up to 30, \$250 up to 50	\$50	\$1
Roanoke County	All adoptions made thru Roanoke SPCA			\$5	\$10	\$13.50	\$27	\$50 up to 10, \$100 up to 20, \$150 up to 30, \$250 up to 50		
Franklin County	\$10	\$10	Yes, 30 days to Spay /Neuter or until mature.	\$4	\$10	N/A	N/A	\$15	\$50	\$1

RECOMMENDATION:

Staff respectfully recommends scheduling a public hearing for the June 19<sup>th</sup> Board meeting to consider amending Section 4-62.1 (Adoption Fees) of the County Code to increase the adoption fees for animals from the county pound as previously supported in the adopted FY '12-'13 Budget

VA. OFFICE OF EMS TRAINING GRANT

Public Safety operates one of the only municipally operated advanced life support training centers in the state. The training center has provided locally available training classes to EMS providers that typically required travel to Roanoke, Lynchburg and Martinsville to obtain. Patient simulation equipment is required to conduct these courses in order for students to practice their clinical skills in a laboratory setting. Staff pursues grant opportunities when available, in order to obtain funds to purchase the equipment.

In March of this year, training staff applied for grant funding from the Virginia Office of Emergency Medical Services (OEMS) for training equipment. The grant is only offered to accredited training sites to purchase simulation manikins for training and requires no local matching funds. The training equipment will primarily be used to assist students in conducting clinical assessments during advanced life support courses offered by Public Safety.

On April 19<sup>th</sup> of this year the Office of Emergency Medical Services (OEMS) notified Public Safety staff that the grant had been awarded from the Emergency Medical Services Training Equipment Special Initiative Grant for Accredited Advanced Life Support Training Programs in the amount of \$105,029.33. The funds must be used to purchase a simulation manikin that can be programmed to mimic patient conditions during clinical assessment training. The manikin is available on state contract for purchase for the specified amount.

**RECOMMENDATION:** Staff respectfully recommends that the Board accept the grant funds awarded to Franklin County from the Virginia Office of Emergency Medical Services and approves the purchase of the training equipment from state contract.  
\*\*\*\*\*

**GOVERNING BODY RESOLUTION FOR GRANT/VDEM/SHERIFF'S DEPT.**  
The Franklin County Sheriff's Office recently received a Homeland Security Grant that was used to purchase supplies and uniforms for the tactical team. The total grant amount awarded to the County was \$11,304.

The administration of this grant has changed from the Department of Criminal Justice Services to the Virginia Department of Emergency Management (VDEM). VDEM requires additional paper work be completed by the County before the grant funds can be released. Part of the new required forms is a resolution by the governing body designating the Finance Director as an Authorized Agent of the County.

**RECOMMENDATION:**  
Staff respectfully requests the Board's approval of the submitted Resolution so that the grant funds may be requested from the Department of Emergency Management.

**GOVERNING BODY RESOLUTION**

*BE IT RESOLVED BY THE* Franklin County Board of Supervisors  
(Governing  
Body)

*OF THE* Franklin County Sheriff's Department *THAT*  
(Name of  
Applicant)

Vincent K Copenhaver, *OR*  
(Name or Title  
of Authorized  
Agent)

\_\_\_\_\_, *OR*  
(Name or Title  
of Authorized  
Agent)

\_\_\_\_\_,  
(Name or Title  
of Authorized  
Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of Virginia, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of Virginia.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_,

20\_\_\_\_\_

**Certification**

I, \_\_\_\_\_, duly  
appointed and  

(Name)

  
\_\_\_\_\_ of the  
\_\_\_\_\_  

(Title)

(Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by

the \_\_\_\_\_ of the \_\_\_\_\_  
on the  

(Governing body)

(Name of Applicant)

\_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

\_\_\_\_\_  
(Official Position)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\*\*\*\*\*

**VRS RESOLUTIONS**

Recent legislation calls for localities to make certain decisions concerning their Virginia Retirement Plan by July 1, 2012.

Two resolutions are submitted for the Board’s consideration. The first resolution will approve the employer contribution rate for the next biennium. Staff recommends the Board adopt the certified employer rate of 12.31% instead of the alternate rate of 9.15% for the following reasons:

- Reduced contributions to the County’s employer account and the investment earnings they would have generated will mean fewer assets available for future benefits.
- Results in a lower funded ratio when the next actuarial valuation is performed resulting in a higher calculated future contribution rate.

The County currently has the 12.31% employer contribution rate budgeted for next fiscal year (12-13).

The second resolution will approve the member contribution election. Staff recommends requiring all full time employees to begin paying the entire 5% member contribution beginning July 1, 2012. An offsetting salary increase of 5.7% will also be effective July 1, 2012.

**RECOMMENDATION:**

Staff respectfully requests the Board’s approval of the two submitted resolutions.



Employer Contribution Rates for Counties, Cities,  
Towns, School Divisions and Other Political Subdivisions  
(In accordance with the 2012 Appropriation Act Item 468(H))

Resolution

BE IT RESOLVED, that the Franklin County 55133 does hereby acknowledge that its contribution rates effective July 1, 2012 shall be based on the higher of a) the contribution rate in effect for FY 2012, or b) seventy percent of the results of the June 30, 2011 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2012-14 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2011 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the Franklin County 55133 does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2012:

(Check only one box)

☒ The Certified Rate of 12.31%                      ☐ The Alternate Rate of 9.15%; and

BE IT ALSO RESOLVED, that the Franklin County 55133 does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of Franklin County 55133 are hereby authorized and directed in the name of the Franklin County to carry out the provisions of this resolution, and said officers of the Franklin County are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by Franklin County for this purpose.

\_\_\_\_\_  
Governing Body/School Division Chairman

CERTIFICATE

I, \_\_\_\_\_, Clerk of the Franklin County, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Franklin County held at \_\_\_\_\_, Virginia at \_\_\_\_\_ o'clock on \_\_\_\_\_, 2012. Given under my hand seal of the Franklin County this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
**This resolution must be passed prior to July 1, 2012 and  
received by VRS no later than July 10, 2012.**

Member Contributions by Salary Reduction for Counties, Cities,  
Towns, and Other Political Subdivisions

(In accordance with Chapter 822 of the 2012 Acts of Assembly (SB497))

Resolution

WHEREAS, the Franklin County 55133 employees who are Virginia Retirement System members who commence or recommence employment on or after July 1, 2012 (“FY2013 Employees” for purposes of this resolution), shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code § 414(h) on a pre-tax basis upon commencing or recommencing employment; and

WHEREAS, the Franklin County 55133 employees who are Virginia Retirement System members and in service on June 30, 2012, shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code § 414(h) on a pre-tax basis no later than July 1, 2016; and

WHEREAS, such employees in service on June 30, 2012, shall contribute a minimum of an additional one percent of their creditable compensation beginning on each July 1 of 2012, 2013, 2014, 2015, and 2016, or until the employees’ contributions equal five percent of creditable compensation; and

WHEREAS, the Franklin County 55133 may elect to require such employees in service on June 30, 2012, to contribute more than an additional one percent each year, in whole percentages, until the employees’ contributions equal five percent of creditable compensation; and

WHEREAS, the second enactment clause of Chapter 822 of the 2012 Acts of Assembly (SB497) requires an increase in total creditable compensation, effective July 1, 2012, to each such employee in service on June 30, 2012, to offset the cost of the member contributions, such increase in total creditable compensation to be equal to the difference between five percent of the employee's total creditable compensation and the percentage of the member contribution paid by such employee on January 1, 2012.

BE IT THEREFORE RESOLVED, that the Franklin County 55133 does hereby certify to the Virginia Retirement System Board of Trustees that it shall effect the implementation of the member contribution requirements of Chapter 822 of the 2012 Acts of Assembly (SB497) according to the following schedule for the fiscal year beginning July 1, 2012 (i.e., FY2013):

Type of Employee	Employer Paid Member Contribution	Employee Paid Member Contribution
Plan 1	%	5 %
Plan 2	%	5 %
FY2013 Employees	0%	5%

(Note: Each row must add up to 5 percent.); and

BE IT FURTHER RESOLVED, that such contributions, although designated as member contributions, are to be made by the Franklin County in lieu of member contributions; and

BE IT FURTHER RESOLVED, that pick up member contributions shall be paid from the same source of funds as used in paying the wages to affected employees; and

BE IT FURTHER RESOLVED, that member contributions made by the Franklin County under the pick up arrangement shall be treated for all purposes other than income taxation, including but not limited to VRS benefits, in the same manner and to the same extent as member contributions made prior to the pick up arrangement; and

BE IT FURTHER RESOLVED, that nothing herein shall be construed so as to permit or extend an option to VRS members to receive the pick up contributions made by the Franklin County directly instead of having them paid to VRS; and

BE IT FURTHER RESOLVED, that notwithstanding any contractual or other provisions, the wages of each member of VRS who is an employee of the Franklin County shall be reduced by the amount of member contributions picked up by the Franklin County on behalf of such employee pursuant to the foregoing resolutions.

NOW, THEREFORE, the officers of Franklin County 55133 are hereby authorized and directed in the name of the Franklin County to carry out the provisions of this resolution, and said officers of the Franklin County are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the Franklin County for this purpose.

\_\_\_\_\_  
Governing Body Chairman

**CERTIFICATE**

I, \_\_\_\_\_, Clerk of the Franklin County, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Franklin County held at \_\_\_\_\_, Virginia at \_\_\_\_\_ o'clock on \_\_\_\_\_, 2012. Given under my hand and seal of the Franklin County this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
**This resolution must be passed prior to July 1, 2012 and received by VRS no later than July 10, 2012.**

General discussion was held on the proposed VRS resolutions, as presented.

Mr. Vincent Copenhaver, Director of Finance, stated it would be a \$50.00/fee per employee/per year. (\$75,000 over the next 5 year period)  
\*\*\*\*\*

**MAY GBS/CIDP AWARENESS MONTH**

**WHEREAS**, The GBS/CIDP Foundation International, a non-profit 501(c)(3) organization, was founded by Estelle and Robert Benson in 1980; The Foundation is committed to continuing to provide the experience of care and support so indicative of the original Foundation;

**WHEREAS**, Guillain-Barré (Ghee-yan Bah-ray) Syndrome is an inflammatory disorder of the peripheral nerves outside the brain and spinal cord. It's also called:Acute Inflammatory Demyelinating Polyneuropathy or Landry's Ascending Paralysis;

**WHEREAS**, Chronic Inflammatory Demyelinating Polyneuropathy (CIDP) is a rare disorder of the peripheral nerves characterized by symmetrical weakness in the arms and legs that progressively worsens for longer than two months. It is often but not always associated with impaired sensation, absent or diminished tendon reflexes, an elevated cerebrospinal fluid protein level, and changes in nerve-conduction. CIDP can occur at any age, with peak prevalence in the sixth and seventh decade, and is twice as common in men as in women. CIDP is believed to be under

diagnosed and undertreated. Therefore, its prevalence is difficult to determine, with some estimates ranging up to 8.9 per 100,000 adults. If left untreated, approximately 30 percent of CIDP patients will progress to wheelchair dependence. Early recognition and treatment can help prevent disability and improve recovery.

**NOW, THEREFORE, WE THE Franklin County Board of Supervisors**, do hereby proclaim the month of May, as

**GBS/CIDP MONTH**

Given under our hands and the Seal of Franklin County this 15<sup>th</sup> day of May 2012.  
\*\*\*\*\*

**PENHOOK RECREATIONAL FIELD REQUEST**

The Penhook Community Recreational Field was built and maintained by a group of community volunteers in order to provide walking track opportunities and recreational field space for a population of the County that resides some distance from the centralized facilities in Rocky Mount. As the group that initiated the field begins to age, finding volunteers to step in and keep the maintenance on the field up to par including mowing has become very difficult. Ms. Dorothy Cundiff, Managing Director of the Penhook Community Improvement Club has requested that the County consider providing financial assistance to the Club in order to keep the field mowed. In an effort to assist, the County asked its mowing contractor to look at the field and provide a price commensurate with what was being charged for other County owned fields and a price of \$90 per mowing event has been provided. Penhook Community Improvement Club intends to contract with County’s mowing vendor and is requesting that the County make a donation in exchange for use by the County of the field as needed.

Assuming a 28 week mowing season at \$90 per mow, the estimated cost of the request is \$2,520.

Staff recognizes that there are other privately owned fields still operated in the County which could set a precedent in meeting this request. The County operates a small grant program each year for improvement of these community parks and the fund has not been accessed in recent years and has now grown to be sufficient for the Board to address these requests on a case by case basis if the others request similar assistance. Having these recreational fields available to the public certainly takes the pressure off the County owned fields and can be an asset in the community.

**RECOMMENDATION:**

Staff recommends that the Community Facility Fund be used to address this request on a year to year basis and if other request are received, the same fund could be used to determine those request in a similar fashion.

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**(RESOLUTION #01-05-2012)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the aforementioned consent agenda items as presented.

MOTION BY: Charles Wagner  
SECONDED BY: Leland Mitchell  
VOTING ON THE MOTION WAS AS FOLLOWS:  
AYES: Mitchell, Thompson, Wagner, Brubaker, Thompson & Cundiff  
ABSTAINED: Camicia (On 2012-2013 Tourism Micro Grant Awards)

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**COMPREHENSIVE PLAN CONFORMANCE REVIEW FOR PRIME TOWER DEVELOPMENT – BEECH MOUNTAIN ROAD**

Neil Holthouser, Director of Planning & Community Development, affirmed on May 8, 2012, the Planning Commission held a public hearing pursuant to Virginia Code Sec. 15.2-2232, in consideration of a request by Prime Tower Development to construct a 199-foot-tall cellular communications tower on a +/- 82-acre parcel owned by Leo and Geraldine Scott, located at 8515 Franklin Street (Rt. 40 West), further identified as Tax Map/Parcel # 80-126.1.

Prime Tower's request is the third in a series of three proposed towers along Rt. 40 West, intended to expand AT&T phone and wireless data service from Rocky Mount to the Ferrum community. Franklin County recently approved tower locations on the Ferrum College campus and on the Rocky Mount Hardwoods property in the Waidsboro area.

The subject site, located near the intersection of Rt. 40 West and Beech Mountain Road, is located in a non-zoned portion of Franklin County. As such, the proposed cell tower is not subject to the requirements of the Franklin County Zoning Ordinance.

However, under Sec. 15.2-2232 of the Code of Virginia, all proposed cell towers and communications facilities must be reviewed by the local Planning Commission to determine if the location is in conformance with the community's Comprehensive Plan. Franklin County's 2025 Comprehensive Plan does not pre-determine (or map) appropriate locations for cell towers. Rather, cell tower applications are judged on a case-by-case basis according to a series of policies set forth in the Plan, including:

- 1. Service to Remote Users
- 2. Strengthening the EMS Network
- 3. Co-location
- 4. Strategic Planning
- 5. Evaluation of Visibility
- 6. Mitigation of Impacts
- 7. Lighting
- 8. Abandoned Towers
- 9. Safety Certification

**PLANNING COMMISSION FINDINGS:**

The Planning Commission held a public hearing in consideration of this request at its May 8, 2012, meeting. Speaking in favor of the request were the applicant, represented by attorney Gloria Freye; the property owner, Leo Scott; a student representative from Ferrum College; and a public safety representative from Ferrum College. Two neighboring property owners spoke in opposition to the request.

The Planning Commission voted 6-0 (Mrs. Ralph, absent) to find the request in conformance with the 2025 Comprehensive Plan for Franklin County.

**NEXT STEPS:**

Under Virginia Code §15.2-2232, the Planning Commission's finding of conformance is deemed final, unless the Board of Supervisors acts to call up and review the Planning Commission's finding. In order to review the Planning Commission's finding, the Board must call up the item within 30 days of the Planning Commission's decision – in this case, by June 7, 2012. The Board may hold its own hearing beyond the 30-day window, but must make its intention to call up known within the 30-day window.

Should the Board agree with the Planning Commission's finding, then no action is necessary.  
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**POTENTIAL ORDINANCE AMENDMENT GOVERNING USE OF ABANDONED MANUFACTURED HOMES AS STORAGE BUILDINGS**

Neil Holthouser, Director of Planning & Community Development, stated Chapter 10 of the Franklin County Code sets forth the county's standards for manufactured homes and manufactured home parks. This chapter of the code applies to the entire geography of the county, and works in concert with Chapter 25, Zoning, in the zoned areas of the county.

Development Services staff has recently been asked to consider whether a manufactured home, designed and constructed as a dwelling unit, may be modified for uses other than residential (such as storage.) Development Services staff has historically not allowed manufactured homes to be used as storage sheds. After a careful reading of Chapter 10, staff believes that this interpretation may not be adequately supported or addressed by the code. Chapter 10 establishes the following definitions:

**Manufactured home:** A structure subject to federal regulation (constructed after July 1, 1976, that meets or exceeds Manufactured Home Construction and Safety Standards promulgated by the U.S. Department of Housing and Urban Development), transportable in one (1) or more sections, is eight (8) body feet or more in width and forty (40) feet or more in length in the traveling mode, or is three hundred twenty (320) or more square feet when erected on site, is built on a permanent chassis and is designed for use as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical system contained therein.

**Manufactured home park:** Two (2) or more manufactured homes on a lot, tract, or a parcel of land. Provided, however, that a second manufactured home may be located on the same building lot without being considered a manufactured home park under the following circumstances:

- (1) The manufactured home is occupied only by a person or persons immediately related to the person or family in the principal dwelling on the lot. For the purposes of this section, "immediately related" shall be any person or persons who are natural or legally defined offspring, parent or grandparent of the owner of the principal dwelling;
- (2) A farm employee and his/her family who derives his/her principal means of livelihood from work on the farm;
- (3) The parcel of land is more than one hundred (100) acres in size or area.

Staff interprets the definition of "manufactured home" to include single-wide mobile homes, double-wide mobile homes, and on-frame modular homes. Box-frame modular homes (which are structurally designed to be supported by permanent perimeter foundations, and thus do not retain a permanent chassis or frame) are not considered manufactured homes.

Based on the definitions above, it is theoretically possible to modify a structure that was designed and built as a manufactured home in a manner that would no longer qualify as a manufactured home by definition. In other words, a manufactured home could cease to be a manufactured home if it is modified in a manner that no longer meets HUD standards, or if it is modified in a manner that prevents it from connecting to the required utilities (i.e. it's plumbing, electrical, or HVAC systems are removed.)

If so modified, one could argue, a manufactured home would thereafter be considered simply a "structure," and would be subject to the same regulations and permitting standards as any other structure, building, or storage shed.

Staff notes the following implications of this interpretation:

- Chapter 10 currently limits the number of manufactured homes per property. In general, only one manufactured home may be placed on a given parcel (with exceptions for family members, farm workers, and large tracts of land greater than 100 acres.) If a second manufactured home is placed on a given parcel, then the site is considered to be a "manufactured home park," and must therefore meet all of the standards for manufactured home parks set forth in Chapter 10.

If a manufactured home is modified or "decommissioned" in a manner that no longer meets the definition, then it would be possible for a property owner to locate two or more (or many) such structures on a given parcel without being considered a manufactured home park, despite outward appearances to the contrary. In this manner, someone could establish a manufactured home junkyard without being regulated as a manufactured home park.

- Chapter 10 is currently used to prevent manufactured homes that were constructed prior to July 1, 1976, from being brought into Franklin County from surrounding jurisdictions. According to the definition, a single-wide, double-wide or on-frame modular built prior to July 1, 1976, is not considered a manufactured home.

The County may use this definition to effectively prevent someone from bringing a pre-1976 mobile home into the county for use as a residential structure. However, the definition could be interpreted in a manner that would allow a pre-1976 mobile into the county for use as a non-residential structure, such as a storage building.

- The County is frequently asked to permit a new manufactured home as a replacement for an existing unit. The County has historically required the old unit to be removed from the property as the new unit arrives. A Certificate of Occupancy for the new manufactured home cannot be issued until the old unit has been removed from the site.

One could argue, however, that the old manufactured home should be allowed to remain on-site if it is modified in a manner that no longer meets the definition of "manufactured home." Someone may be tempted to remove the bathrooms, kitchen, electrical, or HVAC systems in order to keep the unit for storage purposes.

#### **NEXT STEPS:**

Staff seeks policy direction from the Board of Supervisors as to the appropriate interpretation of and/or revision to Chapter 10. Staff has identified the following policy options for the Board's consideration:

- 1. **Status quo.** One option is to leave the current ordinance intact, thereby allowing manufactured homes to be modified or "decommissioned" for use other than residential. This option would allow for the use of manufactured homes as storage units, offices, or other uses, if modified in a manner that no longer meets the definition of "manufactured home" set forth in Chapter 10.
- 2. **Prohibit non-residential use.** This option would require an amendment to Chapter 10, to clarify that any structure designed and built as a manufactured home cannot be modified for any use other than residential. This would prohibit the conversion of manufactured homes for other uses, but would not necessarily address the issue of "junked" mobile homes (which are abandoned and therefore not used at all.)
- 3. **Regulate abandoned or "junked" manufactured homes.** This option would either prohibit, or set limits on, the keeping of structures that - through modification or neglect - no longer meet the definition of "manufactured home."

General discussion ensued.

The Board requested staff to study the feasibility to allow modification for an existing mobile home converted to a storage building (not for residential use). The Board requested staff to explore the possible nuisance of abandoned mobile homes.

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**SCHOOL BUDGET REQUEST – FY’2012-2013**

Lee Cheatham, Director, Business & Finance, School System, presented the following request:

**Franklin County Public Schools  
2012-13 Additional School Budget Request  
May 9, 2012**

The Franklin County School Board voted unanimously 6-0 on Wednesday, May 2, 2012 to voluntarily reduce the 2011-12 School Budget by \$1,417,555 provided that the FC BOS will approve the usage of \$281,073 in Energy Reserve Funds, already in hand, and this de-appropriated \$1,417,555 in its 2012-13 School Budget, along the lines requested below. This motion was made in order to provide more assurance as to the status of the \$1,417,555. We are currently waiting to issue contracts and to withdraw some of the possible job loss letters until this item is voted upon. The School Board realizes that an equivalent amount of reductions will have to be made in the future proposed 2013-14 School Budget, since these funds that are proposed for usage in 2012-13 are from one-time sources.

Our Additional School Budget Request is as follows:

**Proposed Revenues:**

- |   |                    |
|---|--------------------|
| 1. Energy Fund Reserve (EFR) (Already Reserved - \$418,128)     |                    |
| (\$79,090 + \$121,505 + \$80,478 = \$281,073)                   |                    |
| (Note: This would leave EFR funds of \$137,055 + any additional |                    |
| carryover from 2011-12 for unused heating fuel services.)       | \$ 281,073         |
| 2. Carryover Funds from 2011-12 (De-appropriated from 2011-12)  | <u>1,417,555</u>   |
| Total Proposed Revenues   | <u>\$1,698,628</u> |

**Proposed Expenditures:**

- |   |                    |
|---|--------------------|
| 1. Transportation Fuel  | \$ 79,090          |
| 2. Electrical Services  | 121,505            |
| 3. Heating Fuel Services  | 80,478             |
| 4. 7 Non-Classroom Professional Positions                       | 419,767            |
| 5. 7 Resource Teacher Positions                                 | 453,085            |
| 6. 11 Classroom Professional Positions – Elementary & Secondary | <u>544,703</u>     |
| Total Proposed Expenditures                                     | <u>\$1,698,628</u> |

Please see the information on page 2 to see that the School Board and School Administration have already made cuts totaling \$4,339,080 to accommodate some of the revenue losses, expenditure increases and State-mandated expenditure increases.

Please support us in maintaining the quality of Franklin County Public Schools. Additional cuts at this time will create severe difficulties in providing needed and required services to students. We feel that we need to use all available appropriate financial tools in order to maintain as much educational quality as we can.

Franklin County Public Schools  
Budget Reductions Already Made in the  
Proposed 2012-13 School Budget Request  
March 27, 2012

<u>Description of Reductions</u>	<u>Amount</u>
Personnel & Benefits Estimates	\$ 750,000
Personnel & Benefits Estimates	251,322
Staff Development – Technology	25,620
Cosmetology	22,930
Travel (\$1,622 + \$3,466)	5,088
Science & English Writing Textbooks	1,590,107
Updated Science Resource Materials & Equipment	274,000
Early Retirement Savings	342,645
Division Staff Development	9,984
Teacher Training	12,710
Maintenance Plan	40,551
Cut 1 Teaching Position	50,000
Piedmont Regional Tech Prep Consortium	9,000
Professional Dues	10,945
Purchased Services – IA	15,516
Custodial Supplies	21,683
7 Bus Driver Positions	117,664
2 FCHS to CATCE/Public Safety Bus Routes	11,596
Sp Ed Purchased Services	23,300
5% Reduction of School Formula Budgets	89,901
School Board Travel	1,713
Cut District Position	77,299
Cut District Support Position (Retirement)	48,767
Cut 3 Secondary Elective Positions (Retirements)	148,456
Cut 2 Elementary Positions (Retirements)	98,382
Additional 5% Reduction of School Formula Budgets	89,901
Personnel & Benefits Estimates	<u>200,000</u>
 Total	 <u>\$4,339,080</u>

Mr. Huff stated, during the 2012-13 budget discussions, the schools requested that 2011-12 carryover funds be allowed to be used for ongoing expenses in the 2012-13 Budget to ease the impact of the loss of federal revenue in the same year that significant additional VRS and other expenses had to be absorbed. The attachment is an updated request from the School Board whereby they have voted to voluntarily reduce their 2011-12 School Budget by the amount that they are requesting in carryover funds in order to provide assurance to the Board of Supervisors that those funds are in fact available and will be available at June 30, 2012. Additionally, they are requesting \$281,073 of the \$418,128 Energy Reserve fund that the County is holding. The proposal submitted would use the carryover funds in order not to eliminate seven non-classroom professional positions, seven resource teacher positions and eleven classroom professional positions.

During the 2012-13 budget discussions this item was tabled until such time as the carryover could be assured. The voluntary reduction of the budget by the School Board with concurrence of the Board of Supervisors does, in fact, assure that those funds will be available. The second issue to be considered remains as to whether one time funds should be used for ongoing expenses. The schools have indicated that they want the next twelve months to further look at their operations to determine efficiencies and savings to cover these positions and if they cannot identify the money, they understand that these funds do not repeat and will not be available in the 2013-14 budget.



Section 15.2-2507 of the State Code says that any amendment of the budget which exceeds 1% of the total expenditures shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and a public hearing to be held. If the Board is inclined to grant the School's request, a public hearing will need to be held. Given that the Schools want to advise these employees one way or the other as to their job status, the Board can give its indication of whether it intends to honor the request or not, but such indication is only legally binding following a vote after the public hearing. The public hearing could be held at the Board's June 19, 2012 meeting.

**RECOMMENDATION:**

Staff seeks the Board's direction on the School's request.

<u>Description</u>	<u>Number</u>
Non-Renewal Letters Issued to Staff on March 26, 2012 – (Based upon the possibility that real estate tax revenue would not be equalized - $\$6,000,000 \times 65\% = \$3,900,000$ = 78 letters + a 7 letter safety margin	85
Less Resignations to Date	(2)
Less 48 Letters withdrawn on May 9, 2012	<u>(48)</u>
Non-Renewal Letters Still Outstanding (25 + 10 letter safety margin)	<u><u>35</u></u>

Note: By law, we have to notify our professional staff by letter prior to April 15<sup>th</sup> each year if it's possible that their contracts may not be renewed for the next year. They have to receive the letter and have at least a week to be able to discuss it with Dr. Lackey and Phillip Poff prior to April 15<sup>th</sup>. This year, Spring Break for teachers was from April 6, 2012 through April 16, 2012. This is why the letters were issued on March 26, 2012.

- I. Federal Education Jobs Funds – These funds totaled \$1,615,903 and they were used to preserve jobs during 2011-12. These funds will all be spent by June 30, 2012 so none will be available in 2012-13. This was the intended purpose for the usage of these funds to save jobs.
- II. \$407,000 was budgeted for 2012-13 to assist employees who will probably experience increased group health insurance premiums in 2012-13. The School Board has not yet cut this from the School Budget. It may yet be needed to implement some of the VRS Retirement Options. This equates to approximately 8 teaching positions.
- III. Pay-to-Play Fees totaling \$56,450 were considered as an option to reduce costs. This equates to approximately 1 teaching position.
- IV. The 3 items above were discussed by the School Board during a budget workshop meeting that was held on March 8, 2012. At later meetings, the possible need to cut 16 positions was discussed because the original carryover funds request had not been recommended in the 2012-13 County Budget. Items II and III above equate to approximately 9 more positions so the need to preserve 25 positions is apparent. This is not an effort to hire 9 additional staff.

General discussion ensued.

**(RESOLUTION #02-05-2012)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to authorize the request from the school board to de-appropriate \$1,698,628 (School Board in support of this action) from their FY'2011-2012 budget to be utilized within the County/School FY'2012-2013 budget;

BE IT FURTHER RESOLVED, by the Board to authorize staff to advertise for public hearing for the proposed amended budget during the June 19, 2012 meeting.

MOTION BY: Bobby Thompson

SECONDED BY:

**SUBSTITUTE MOTION TO DENY THE REQUEST AS PRESENTED:**

SUBSTITUTE MOTION BY: Bob Camicia

SUBSTITUTE SECOND BY: Leland Mitchell

VOTING ON THE SUBSTITUTE MOTION WAS AS FOLLOWS:

AYES: Mitchell & Camicia  
NAYS: Thompson, Wagner, Brubaker, Bobby Thompson & Cundiff

**SUBSTITUTE MOTION FAILS WITH A 2-5 VOTE.**

VOTING ON THE ORIGINAL MOTION AS PRESENTED:

MOTION BY: Bobby Thompson  
SECONDED BY: Charles Wagner

VOTING ON THE ORIGINAL MOTION AS PRESENTED:

AYES: Thompson, Wagner, Brubaker, Thompson & Cundiff  
NAYS: Mitchell & Camicia

THE ORIGINAL MOTION PASSED WITH A 5-2 VOTE.

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**SHERIFF’S DEPARTMENT OVERVIEW**

Bill Overton, Sheriff, briefed the Board on his department’s desire to keep members of the Board of Supervisors informed and updated as to crime trends, new programs and initiatives being developed and implemented by the Office of the Sheriff. This action will enable the Board members to be informed and able to respond to possible questions and concerns from the citizens of our County.

The following points of interest were highlighted for the Board.

- ❖ **Command Staff**
- ❖ **Accreditation**
- ❖ **Sheriff’s Citizen Academy**
- ❖ **Sheriff’s Advisory Council**
- ❖ **VINE**
- ❖ **Medical Programs at the Jail**

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**HEALTH PARTICIPATION BENEFITS POLICY**

Vincent Copenhagen, Director of Finance, stated, many years ago the County began to contribute a monthly allowance to those employees who did not participate in the County’s health insurance plan. This amount has continued to grow annually commensurate with the various health insurance premium increases picked up by the County. The current allowance for those employees not participating in the County health insurance plan stands at \$164.91 per month. Such allowance can be used by the employee to fund their flexible spending account(s) or to purchase additional benefits (i.e. disability insurance, life insurance, etc.).

For those married couples (both individuals employed by the County), the County has offered a separate benefit so that they did not have to pay an employee share towards their health insurance. More specifically, in September of 1991, the Board passed a policy whereby “*the employer contribution for health coverage for legally married County employees shall be the amount equal to the lesser of the cost of a family plan; or the total of a family and single contribution.*” In essence, this policy provides for 100% of a married couple’s health insurance to be paid by the County.

The intent of the 1991 policy was to offer the same financial contribution to all employees. Health care costs and insurance premiums have risen significantly and not passing along some of the increase to married employees is no longer sustainable. Staff would propose that effective July 1, 2012, existing married couples be grandfathered until such time as either spouse leaves employment with the County. After July 1, 2012, any new married employees will be treated the same as other county employees and will pay the same employee contributions as paid by all other employees. This will have the effect of rescinding the 1991 policy and abolishing it for new hires.

Secondly, all existing employees that do not currently participate in County health insurance will be grandfathered with respect to the \$164.91 monthly allowance benefit that can be used to purchase other benefits (i.e. disability insurance, life insurance, etc.). Said another way, this \$164.91 monthly allowance will continue for those employees, but frozen at this amount with no future increases. The monthly allowance for any employees currently not participating in the County health insurance plan will no longer be available effective July 1, 2012. New employees that choose not to participate in the County’s health insurance will not receive any allowance to purchase other benefits (i.e. disability insurance, life insurance, etc.).

The Department of Social Services and the Schools were never subject to the 1991 policy because they are governed by different personnel policies. These changes will bring the County more into line with their respective practices.

**RECOMMENDATION:**

Staff respectfully requests the Boards consideration and adoption of these new policies.

General discussion ensued regarding an end date for 8 families currently afforded free health insurance benefits from the County.

**(RESOLUTION #03-05-2012)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to table the request until June board meeting.

MOTION BY: Ronnie Thompson

SECONDED BY: Bob Camicia

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

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**COURTHOUSE SECURITY**

Jack Murphy, Engineer, Thompson & Litton, stated Section 4.4 of the Franklin County Strategic Plan relates to the subject of jail and courts security. This summary and associated recommendations deal primarily with the Courthouse.

The Franklin County Courthouse located at 275 South Main Street in Rocky Mount, Virginia was originally constructed in 1909. The four story Courthouse has seen many upgrades and three (3) major additions since that time. The most recent renovation occurred in 2007 in and around our Circuit Courtroom. The Courthouse serves three individual courts and their associated clerks offices.

The Juvenile and Domestic Relations court is located on the ground floor. The General District Court is located on the first floor and the Circuit Court is located on the third floor. In addition, the Courthouse provides office space for the Commonwealth Attorney's office as well as a State Police satellite office.

In 2010, both the Commissioner of Revenue and the County Treasurer were relocated from the Courthouse to the new Government Center at 1255 Franklin Street. A major consideration for this move was that of minimizing the number of non-court patrons to the building. Those same moves have resulted in empty spaces of approximately 5,053 square feet which continue to be vacant.

Among the items of most concern is that the Courthouse is currently served by six public entrances. These entrances lack "screening stations" thus allowing unlimited access to virtually all levels of the Courthouse.

No comprehensive alarm system is installed in the building at this time and only limited areas have any type of fire protection (sprinkler) systems. The building also has little in the way of a video surveillance system (VSS).

In addition to these concerns, it should be noted that the Courthouse has been deemed to be in non-compliance with the Virginia Courthouse Facility Guidelines and a review by the Virginia Sheriff's Association outlined many of the same concerns.

In June of 2011, the Board of Supervisors allowed staff to enter into a contractual agreement with the architectural firm of Thompson and Litton. The scope of work to be provided by this contract was that of conducting a risk assessment and evaluation of safety and security for the Courthouse. The accompanying report is the result of that work and contains conceptual plans for physical upgrades, cost estimates for those upgrades and tentative schedules.

Protecting our Courthouse from all threats is challenging given the limitations of its unique arrangement of spaces, the site location and topography. Understanding that not all concerns can be addressed, this recommendation focuses on physical changes to the building and operations that might have the greatest impact on safety and security at a cost that is achievable in the near term.

It should be noted that the assessment and basic recommendation provided has been received favorable by the three sitting judges, the Sheriff and the Commonwealth's Attorney. Staff is confident that the assessment and subsequent recommendations contained in Thompson and Litton's report address the physical and electronic aspects of a safer courthouse. However, it should be pointed out that a major function of the plan will be "screening" all those entering the Courthouse. Upon close review, Sheriff Overton has expressed concern as to his department

being able to “man” the screening station with current staffing levels. It is suggested that a minimum of two additional Courthouse deputies will be required.

**RECOMMENDATION:**

Staff respectfully requests Board approval to be allowed to enter into negotiations with the firm of Thompson and Litton for the purpose of developing contract documents.

Assuming such negotiations are successful, construction documents will be developed and when approved by staff the project will be advertised for bid. Upon receipt of bids and assuming all conditions are met, staff will appear before the Board and request permission to enter into an agreement with a chosen contractor for construction.

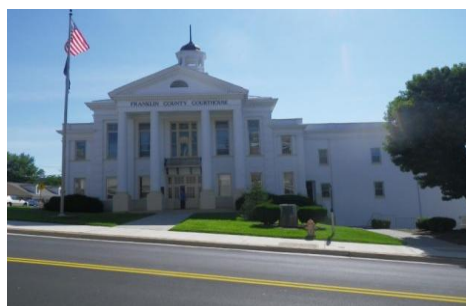
Current funding for the project in the amount of \$1,162,455 is available in capital account 30-0055 – Courthouse Security. Assuming the Board is in favor of moving forward with the construction phase, funding for additional Sheriff personnel will be addressed in the FY 2013-2014 budget negotiations.

The following PowerPoint was presented:



**Courthouse Security and Safety Strategies/ Features**

- Secure all entrances and exits
- Utilize integrated Access Control System
- Separate Building Circulation
- Integrated Fire Alarm/ Suppression system
  
- Clearly define court locations
- Establish “wayfinding” system
- Provide multiple waiting areas
- Ballistic resistant protection at Courtroom benches



Thompson & Litton



Aerial Site Plan



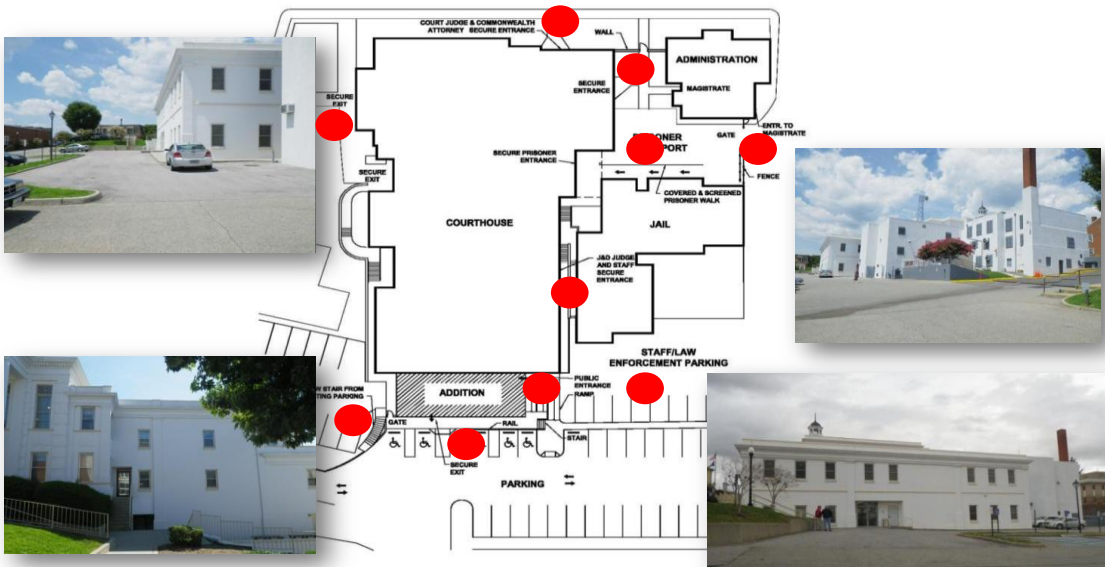
Thompson & Litton

Aerial Site Plan



Thompson & Litton

Site Plan



Thompson & Litton

Building Plans





**Juvenile & Domestic Relations Court**

PRISONER CIRCULATION  
PUBLIC CIRCULATION  
STAFF CIRCULATION

1 ACCESS CONTROL LOCKSET  
ENTER STAIR ALL TIME  
EXIT STAIR WKEY CARD

2 DELAYED EGRESS LOCK  
W/ ACCESS CONTROL

3 TO CIRCUIT COURT AND CIRCUIT  
COURT CLERK OFFICE AND  
COMMONWEALTH ATTORNEY

4 TO DISTRICT COURT & DISTRICT  
COURT CLERK OFFICE

5 NEW DOOR AND WALL

6 PUBLIC ENTRANCE

NEW DOOR & WALL  
EXISTING DOOR & WALL

0 8' 16' 32'

Franklin County Courthouse  
Study



**GROUND FLOOR PLAN**

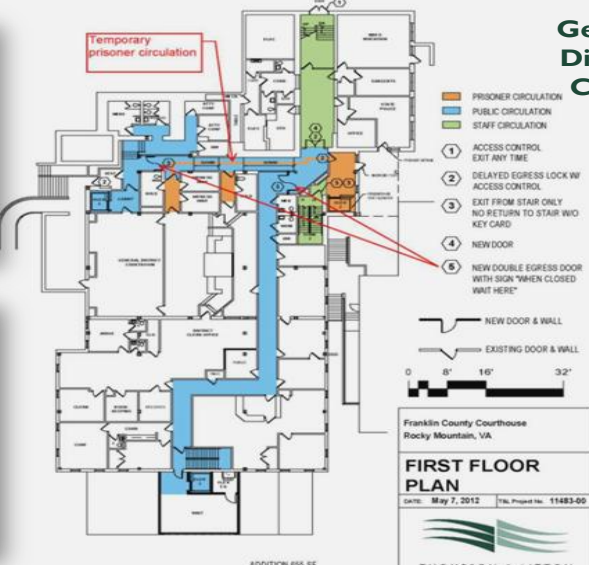
DATE: Feb. 7, 2012 T&L Project No. 11483-00

THOMPSON & LITTON  
Fifty years of integrity, insight and innovation.

Thompson & Litton

Building Plans





**General District Court**

PRISONER CIRCULATION  
PUBLIC CIRCULATION  
STAFF CIRCULATION

1 ACCESS CONTROL  
EXIT ANY TIME

2 DELAYED EGRESS LOCK W/  
ACCESS CONTROL

3 EXIT FROM STAIR ONLY  
NO RETURN TO STAIR W/O  
KEY CARD

4 NEW DOOR

5 NEW DOUBLE EGRESS DOOR  
WITH SIGN "WHEN CLOSED  
WAIT HERE"

NEW DOOR & WALL  
EXISTING DOOR & WALL

0 8' 16' 32'

Franklin County Courthouse  
Rocky Mountain, VA

**FIRST FLOOR PLAN**

DATE: May 7, 2012 T&L Project No. 11483-00

THOMPSON & LITTON

Thompson & Litton

Building Plans





**Circuit Court Clerk**

PRISONER CIRCULATION  
PUBLIC CIRCULATION  
STAFF CIRCULATION

1 ACCESS CONTROL  
EXIT ANY TIME

2 DELAYED EGRESS LOCK W/  
ACCESS CONTROL

3 EXIT FROM STAIR ONLY  
NO RETURN TO STAIR W/O  
KEY CARD

4 NEW DOOR

5 NEW DOUBLE EGRESS DOOR  
WITH SIGN "WHEN CLOSED  
WAIT HERE"

NEW DOOR & WALL  
EXISTING DOOR & WALL

0 8' 16' 32'

Franklin County Courthouse  
Rocky Mountain, VA

**SECOND FLOOR PLAN**

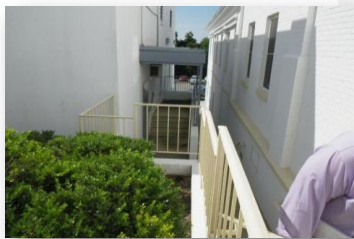
DATE: May 7, 2012 T&L Project No. 11483-00

THOMPSON & LITTON

Thompson & Litton



Building Plans



Third Floor Plan

Circuit Court

Commonwealth Attorney



Thompson & Litton

Proposed Schedule

Schedule

Schematic Design	45 days	July 15, 2012
Preliminary Design Documents	45 days	Sept 1, 2012
Owner Review	30 days	Oct 1, 2012
Construction Documents	60 days	Dec 1, 2012
Final review and approval	14 days	Dec 15, 2012
Advertisement for Bid	30 days	Jan 15, 2013
Award Construction Contract	30 days	Feb 15, 2013
Construction	8 mo.	Nov 2013

\* Assuming June 1, 2012 start-up

Thompson & Litton

Franklin County Courthouse – Security Related Improvements

Q & A



Thompson & Litton

General discussion ensued.

(RESOLUTION #04-05-2012)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to enter into a contract with Thompson & Litton to proceed with the Courthouse Security as presented.

MOTION BY: Charles Wagner  
 SECONDED BY: Bob Camicia  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

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**EXTENSION OF WASTEWATER SERVICE AREA**

Richard E. Huff, II, County Administrator, stated Franklin County’s agreement with the Western Virginia Water Authority for the provision of water and wastewater services requires that any request for extensions beyond that area initially granted to Western Virginia Water Authority by the Board of Supervisors would have to be submitted to the Board for additional approval. This provision was intended to ensure that any utility extensions that could encourage or discourage growth would only be done with the Board’s knowledge and approval.

The County and Western Virginia Water Authority have been discussing for some time the provision of additional sewer in both the Lakewatch area and the Bridgewater Plaza area of Franklin County. It now seems that the Western Virginia Water Authority may be in a position to acquire the wastewater system at Lakewatch, however it falls outside of the Authority’s current wastewater service area which roughly corresponds to the Westlake Overlay District. The Western Virginia Water Authority is therefore requesting that the County extend its wastewater service area down to Halesford Bridge per the submitted map. This would enable the Authority to make connections to this plant to ensure its optimum operation in the future.

While a public hearing is not technically required for the service area extension, the Board had indicated previously that it wanted the public to be aware of possible expansions of utilities. Staff seeks the Board’s direction, if it is interested in considering the Authority’s request to extend wastewater services in order to provide the necessary public notice recommendation.

**RECOMMENDATION:**

Staff recommends that the Board consider the Western Virginia Water Authority request for wastewater service area expansion per the submitted map and direct staff whether a public hearing should be scheduled or a public comment period for the June Board of Supervisors meeting.

**(RESOLUTION #05-05-2012)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve staff’s recommendation (not requiring a public hearing), as presented.

MOTION BY: Charles Wagner  
 SECONDED BY: Bob Camicia  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

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**HEALTH INSURANCE RENEWAL PLAN**

Richard E. Huff, II, County Administrator, stated based on the County’s desire to explore new options for health and dental insurance, it was decided to solicit bids for health and dental renewals for next fiscal year. The current benefit level (Anthem Key Care 15) was solicited as well as other options that offered larger co-pays and deductibles. The County also solicited proposals for large deductible/health savings account options and self-insured options. Responses were received from the following carriers:

- **Anthem Blue Cross Blue Shield**
- **Coventry Southern Health**
  - **AETNA**
  - **Optima**
- **The Local Choice**

Various health insurance renewal options were presented to the Board of Supervisors at their meeting on April 24, 2012.

At the April 24, 2012 Board meeting, the Board decided to remain with Anthem Blue Cross Blue Shield as the County’s health insurance provider for next fiscal year, thereby directing staff to present scenarios that would a) provide the employee with multiple plan option choices; b) hold harmless any employee monthly premium increases as much as possible; and c) remain budget neutral to the greatest extent possible. Staff has prepared a number of different options for the Board’s consideration. Each option will pass along some increase to the employee, but will provide the employee a choice for the existing Keycare 15 plan or for other deductible plans. The options as submitted also include the initial, seed funding of a health



reimbursement account to partially assist employees with the onset of high deductibles. The cost of each option is provided on the submitted schedules.

The dental insurance proposal from Delta Dental presented a renewal quote with no increase for a two year renewal.

**RECOMMENDATION:**

Staff requests the Board to review the various health insurance options and approve one of the options accordingly, thereby directing the County Administrator to renew employee health insurance with Anthem for FY '12-'13. In addition, staff requests the Board to renew employee dental insurance with Delta Dental of Virginia for FY12-13 and FY13-14. Staff would also request that any savings realized from lower premiums be added to a health insurance reserve to buffer future increases. Lastly, staff recommends that \$100,000 from the County's carryover be placed into the Health Reimbursement Account (HRA) for just the first year to buffer against a shortfall given that we have no history with how many employees will choose which coverage in a multiple choice scenario. If not needed, it will rollover to be available in future years or added to a reserve as noted above.

General discussion ensued.

**(RESOLUTION #06-05-2012)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to select the **Option I** plan offering KC15-15% (66%-60% Reduction in Split) and the PPO 25/500 (81%-75% Reduction in Split) deductible health plan with the HRA account (employee picking up the first \$250.00) and the County to pick up the second \$250.00 and BE IT LASTLY RESOLVED, by the Board to renew employee dental insurance with Delta Dental of Virginia for FY'12-13 & FY'13-14.

MOTION BY: Bobby Thompson

SECONDED BY: Bob Camicia

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

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**WINDY CREEK SUBDIVISION**

Ronnie Thompson, Boone District Supervisor, requested the Board to formally request assistance in contacting Kathy Byron, Delegate, 22<sup>nd</sup> District, to seek additional assistance from Virginia Department of Transportation (VDOT) to ask for their help wherever possible in restoring access to approximately 14 families stranded by a washed out bridge following the torrential rains this week. The road is Windy Creek Drive in Franklin County. Staff has contacted Brian Blevins at the Rocky Mount VDOT Office, however, any additional assistance that Kathy Bryon could encourage with gravel, culvert pipe, bridge structural components, etc, would be beneficial. The Board concurred with the request.

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**FAIR COMPENSATION**

Ronnie Thompson, Boone District Supervisor, stated we are at a place to do a revision of the County organization for a fair/or equal compensation for all county employees and be implemented. Mr. Thompson requested staff conduct a study on the request. Performance base pay was discussed and the compression factor among all employees.

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**PHILPOTT LAKE – FISHER'S OF MEN YOUTH TOURNAMENT**

Mr. Bobby Thompson extended a "THANK-YOU" to Mike Burnette for working with the Corp of Engineers on the recent dock improvements and associated event of Fisher's of Men Youth Fishing Tournament at Philpott Lake.

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**ECONOMIC DEVELOPMENT UPDATE**

Bob Camicia, Gills Creek District Supervisor, briefed the Board on the Economic Development Read Out hosted by Virginia Tech. Mr. Camicia stated staff will be forwarding a synopsis of the meeting to the Board. He thanked Messrs. Mike Burnette and Russ Johnson for their continued efforts and support.

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**PLAN REVIEW FEES**

David Cundiff, Chairman, asked staff to review County Code Section 5-27 (v) Plan Review with regards to revisiting the plan review fee which is currently equal to 10% of the building permit fee as shown in the fee schedule. Staff will bring back to the Board a full report during the June board meeting.

.....

**APPOINTMENTS:**

- ❖ Dan River ASAP (Term Expires 6/30/2012)
- ❖ Piedmont Community Services Board (Term Expires 6/30/2012)
- ❖ Planning Commission (Term Expires 6/30/2012)
- ❖ Social Services (Term Expires 6/30/2012)

**(RESOLUTION #07-05-2012)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Justin Sigmon to serve on the Piedmont Community Services Board with said term to expire 6/30/2015.

MOTION BY: Charles Wagner

SECONDED BY: Cline Brubaker

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

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**(RESOLUTION #08-05-2012)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to appoint Earl Webb to the Planning Commission with said term to expire June 30, 2016.

MOTION BY: Cline Brubaker

SECONDED BY: Charles Wagner

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

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**CLOSED MEETING****(RESOLUTION #09-05-2012)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-3, Acquisition of Land, of the Code of Virginia, as amended.

MOTION BY: Charles Wagner

SECONDED BY: Cline Brubaker

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

\*\*\*\*\*

MOTION: Leland Mitchell

**RESOLUTION: #10-05-2012**

SECOND: Ronnie Thompson

**MEETING DATE May 15, 2012**

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and

WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.

VOTE:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

NAYS: NONE

ABSENT DURING VOTE: NONE

ABSENT DURING MEETING: NONE

\*\*\*\*\*

**(RESOLUTION #11-05-2012)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to approve the County Administrator's employment contract as presented and reviewed in closed session.

MOTION BY: Charles Wagner

SECONDED BY: Bobby Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

\*\*\*\*\*

Chairman Cundiff recessed the meeting for the previously advertise public hearings as follows:

**PETITION FOR REZONE** - Petition of William F. & Carolyn C. Gerrow, Amanda C. Clift & Ashley G. Allred-Petitioner/Owners to rezone five parcels consisting of a total of +/- 23.979 acres, from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District. The subject property is located on the south side of Lakewood Forest Road, east of Shoreline Marina Circle, in the

Gills Creek District of Franklin County, and is further identified as Tax Map # 30, Parcels # 87, 87.1, 87.1A, 87.1B, & 88.1. The Future Land Use Map of the 2025 Comprehensive Plan for Franklin County identifies this area as appropriate for Low Density Residential uses, with an anticipated residential density range of one to two dwelling units per acre. The existing R-1 zoning category allows a maximum residential density of 1.25 units per acre in the absence of public water and sewer; and a maximum residential density of 5.8 units per acre where public water and sewer are present. The proposed A-1 zoning category allows a maximum residential density of 1.25 units per acre, with a density bonus up to 1.5 units per acre under residential cluster development standards. The application for rezoning does not specify a residential density for this property. (Case # REZO-2-12-9677)

Neil Holthouser, Director of Planning & Community Development, presented the following staff report:

### SITE DETAILS

Tax Map # 30, Parcels # 87, 87.1A, 87.1B, and 88.1

Zoned: R-1, Residential Suburban Subdivision District

Size: +/- 23.979 acres





Magisterial District: Gills Creek

Owners/ Applicants: William F. & Carolyn C. Gerrow, Amanda C. Clift & Ashley G. Allred

REZO-2-12-9677: R-1 to A-1

2

### EXISTING CONDITIONS



- ☐ Several buildings and several outbuildings on property
- ☐ Present uses are residential, limited agriculture and recreation
- ☐ Natural buffers
- ☐ Two roads have SML access to the property
- ☐ The percentage of forest along Wood Forest Rd. is approximately 970 feet

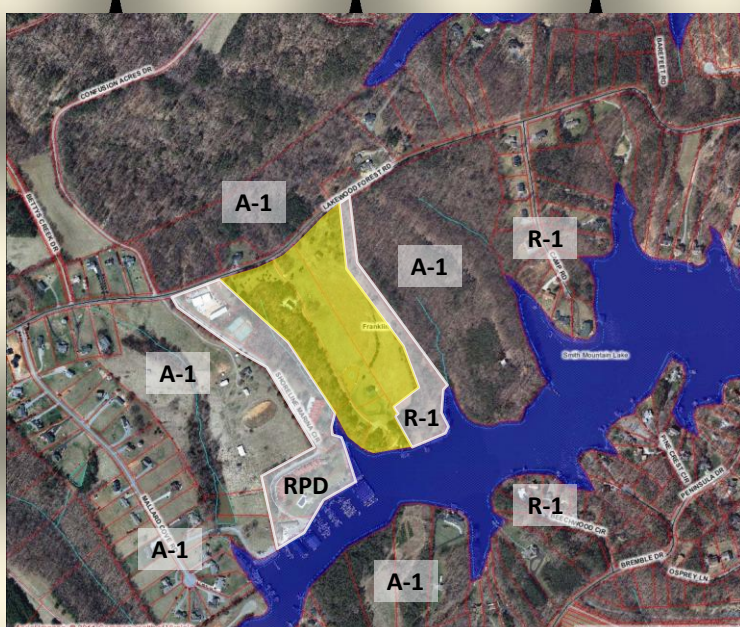
REZO-2-12-9677: R-1 to A-1  
Gerrow, Clift, Allred

3

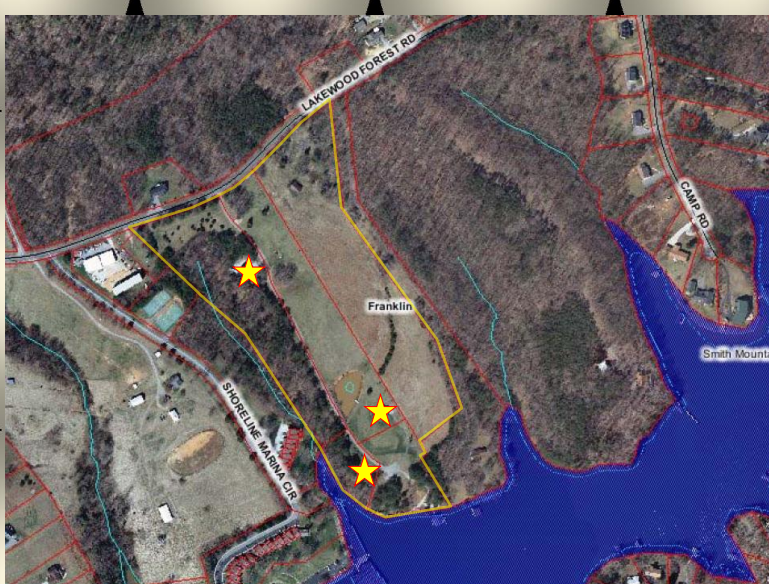




REZO-2-12-9677: R-1 to A-1

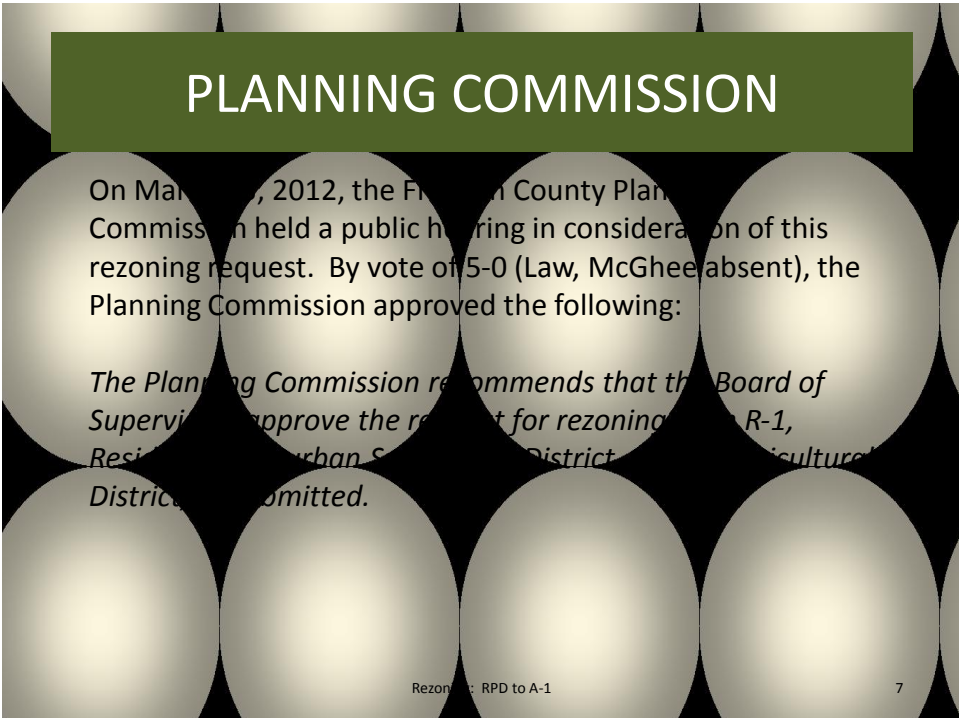


REZO-2-12-9677: R-1 to A-1



★ = Existing Dwelling Unit

REZO-2-12-9677: R-1 to A-1



Clyde Perdue, Attorney, presented the petitioner’s rezone request.

\*\*\*\*\*

No one spoke for or against the proposed rezone.

\*\*\*\*\*

Public Hearing was closed.

\*\*\*\*\*

**(RESOLUTION #12-05-2012)**

BE IT THEREFORE ORDAINED, by the Board of Supervisors to approve the aforementioned rezoning with proffers, whereby the proposed rezoning will not be of substantial detriment to adjacent property, that the character of the projected future land use of the community will not be adversely impacted, that such use will be in harmony with the purpose and intent of the zoning ordinance and with the public health, safety and general welfare, will promote good zoning practice and is in accord with Section 25-730 of the Franklin County Code and Section 15.2-2283, Purpose of zoning ordinances of the Code of Virginia of 1950, as amended.

Permitted Uses – Petitioners hereby voluntarily proffer that the permitted use under the current A-1 zoning shall be limited to the following permitted (by-right) uses:

Agriculture, farming; bed and breakfast, establishments; garage, principal – provided same shall not be designated or used for serving, repairing, renting and selling or storing vehicles or equipment for the public; garage for storage of personal vehicles; gardens, private; green house, not for commercial use, for private/personal use; home occupations, Class A; homes, single family detached dwelling; homes, single family detached dwelling with apartments on premises pursuant to 25-188; manufactured homes, provided no single wide and no double wide home shall be permitted; private dock, pier or boat house; portable and temporary sawmill – limited to cutting timber harvested on site with no commercial use for the public, with use hours limited to 8:00 a.m. to 5:00 p.m. and no Sunday use; residential cluster development (see section 25-189; roads, streets, rights-of-way, easements used in conjunction with residential cluster development; stables, private; subdivision meeting county subdivision ordinance and the regulations of 25-180; tenant farmer, non-commercial; wayside stand; wind energy facilities and small system (see 25-128 c)

All other “Permitted Uses”, in the A-1 zoning shall only be allowed by separate request subject to a separate rezoning petition to allow such use; provided, however that such request is not to be prejudiced nor denied solely by the limitations imposed by this proffer.

MOTION BY: Bob Camicia

SECONDED BY: Ronnie Thompson

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

\*\*\*\*\*

**PETITION FOR REZONE** – Petition of Bank of Botetourt, Petitioner/Owner, requesting a rezone to amend previously-approved proffers for property consisting of +/- 1.53 acres, currently zoned B-2, Business District General. The subject property is located at 6960 Booker T. Washington Highway, in the Union Hall District and is identified in the Franklin County Real Estate Tax



Records as Tax Map # 28, Parcel # 128. The property was rezoned in August 1988 from A-1, Agricultural District, to B-2, Business District General, with proffers. The applicant is now requesting to delete all proffers associated with this property. The Future Land Use Map of the adopted 2025 Comprehensive Plan for Franklin County identifies this area as a Village Center, which does not prescribe a specific density. The B-2 zoning category allows for residential apartments in association with businesses, but does not specify a residential density range. The application for rezoning would remove any proffers associated with this property. (Case # REZO-3-12-9870)

Neil Holthouser, Director of Planning & Community Development presented the following staff report:

## SITE DETAILS


Tax Map: 2018

Zoned: B2, with proffers

Size: +/- 1.53 acres

District: Union

Owner/ Applicant: Bank of Montreal

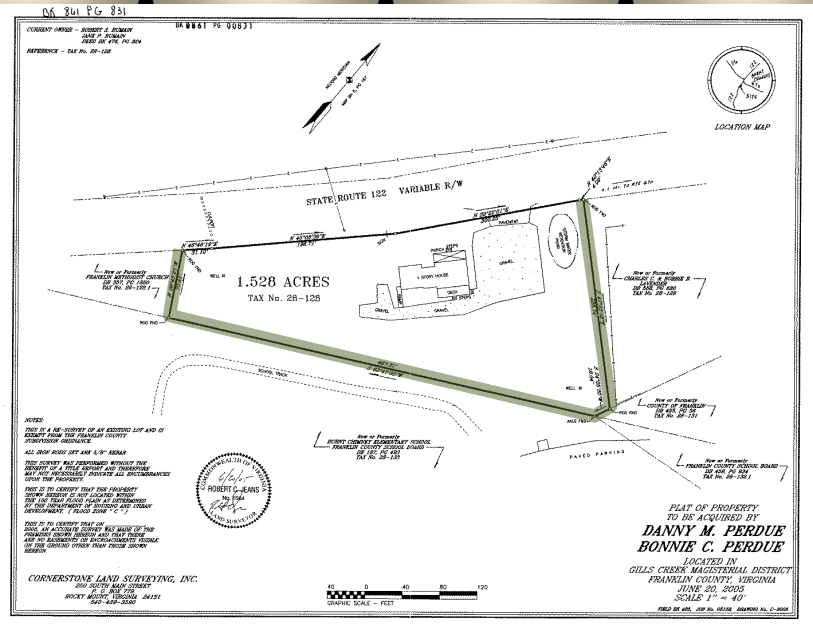


REZO-3-12-9-70

## Existing Zoning

The property was rezoned in 2018 from A-1 to B2 with the following proffers:

1. Evergreen screening between the adjoining property owners on the sides and landscaping on the rear side (ball field) of the property.
2. There must be appropriate screening or adjustment of light from the adjoining property owners.
3. Erosion control must be installed and clearing the front of the property.
4. Evergreen screening will be pines, four (4) feet in height at time of planting.



Existing Conditions



- ☐ Existing structure on property
- ☐ Recently acquired by Bank of Botetourt
- ☐ Some landscaping and natural vegetation
- ☐ In Burnt Chimney Village
- ☐ School District
- ☐ Commercial, Day Care

Planning Commission Recommendation

On April 10, 2012, the Franklin County Planning Commission held a public hearing in consideration of this rezoning request. By vote of 3-1 (Colby, McGhee, Mitchell absent), the Planning Commission approved the following:

*The Planning Commission recommends that the Board of Supervisors approve the request for rezoning from Business District to General District, with priority 2, Business to General, without conditions, as submitted.*

\*\*\*\*\*

Public Hearing was opened.

\*\*\*\*\*

Jim Hamilton, Bank of Botetourt Representative, presented the rezone request.

Public Hearing was closed.

**(RESOLUTION #13-05-2012)**

BE IT THEREFORE ORDAINED, by the Board of Supervisors to approve the aforementioned rezoning with proffers, whereby the proposed rezoning will not be of substantial detriment to adjacent property, that the character of the projected future land use of the community will not be adversely impacted, that such use will be in harmony with the purpose and intent of the zoning ordinance and with the public health, safety and general welfare, will promote good zoning practice and is in accord with Section 25-730 of the Franklin County Code and Section 15.2-2283, Purpose of zoning ordinances of the Code of Virginia of 1950, as amended with the omission of the previously submitted proffers and deviations.

MOTION BY: Ronnie Thompson  
 SECONDED BY: Charles Wagner  
 VOTING ON THE MOTION WAS AS FOLLOWS:  
 AYES: Thompson, Wagner, Brubaker, Camicia, & Cundiff  
 NAYS: Bobby Thompson & Mitchell

MOTION PASSES WITH A 5-2 VOTE.  
 \*\*\*\*\*

**PUBLIC NOTICE**

In accordance to Section 33.1-70.01 of the Code of Virginia, Franklin County Board of Supervisors and the Virginia Department of Transportation have jointly formulated a budget for the expenditure of improvement funds for the next fiscal year as well as to update the current Six-Year Secondary Roads Improvement Program based on projected allocation of funding.

In accordance with this section of the Code of Virginia, the Franklin County Board of Supervisors has established a time of **6:00 P.M., on Tuesday, May 15, 2012**, in the Board of Supervisors Meeting Room in the Franklin County Government Center, 1255 Franklin Street, Suite 104, Rocky Mount, Virginia to allow for public comment. A copy of the proposed Six-Year Plan and priority listing for the upcoming fiscal year is available for review in (1) the Office of Finance at 1255 Franklin Street, Suite 111, Rocky Mount, Virginia, and at (2) [www.franklincountyva.gov](http://www.franklincountyva.gov), under "In the Spotlight."

Public Hearing was opened.  
 \*\*\*\*\*

Brian Blevins, VDOT, Administrator, affirmed the State of Virginia requires the Board of Supervisors to review and adopt by resolution the Secondary Six Year Plan (SSYP) annually.

Funds for the Secondary Six Year Plan (SSYP) and the construction budget are derived from state and federal fuels taxes, vehicle title fees, vehicle sales tax and one-half cent of the State's general sales tax. The predictability of funding amounts is greatly dictated by the financial climate of the times and changes of funding levels by the federal government. Therefore, in dealing with construction funds, especially in the Secondary Six Year Plan (SSYP), VDOT is dealing with approximations or projections. The Secondary Six Year Plan is based on estimated funding which is provided by the Financial Planning Division of VDOT.

On March 28, 2012 staff supplied the Board of Supervisors with the adopted FY2012-2017 SSYP and draft FY2013-2018 SSYP for your review. On April 17, 2012 during the afternoon session of the Board of Supervisors, Mr. Brian Blevins, VDOT, presented the draft FY2013-2018 SSYP and answered questions concerning the Board of Supervisors.

FY2013-2018 Secondary Six Year Plan (SSYP) has an estimated total amount over the next six years of \$1,073, 281.00.

The following projections will begin construction and may or may not be completed during the FY2012:

- Resurfacing of Fralins Road (Route 931)
- Resurfacing of Blue Bend Road (Route 709)
- Resurfacing of Leaning Oak Road (Route 728)
- Reconstruction/Rural Addition Big Oak Lane-

The following projections will begin construction and may or may not be completed in the FY 2013:

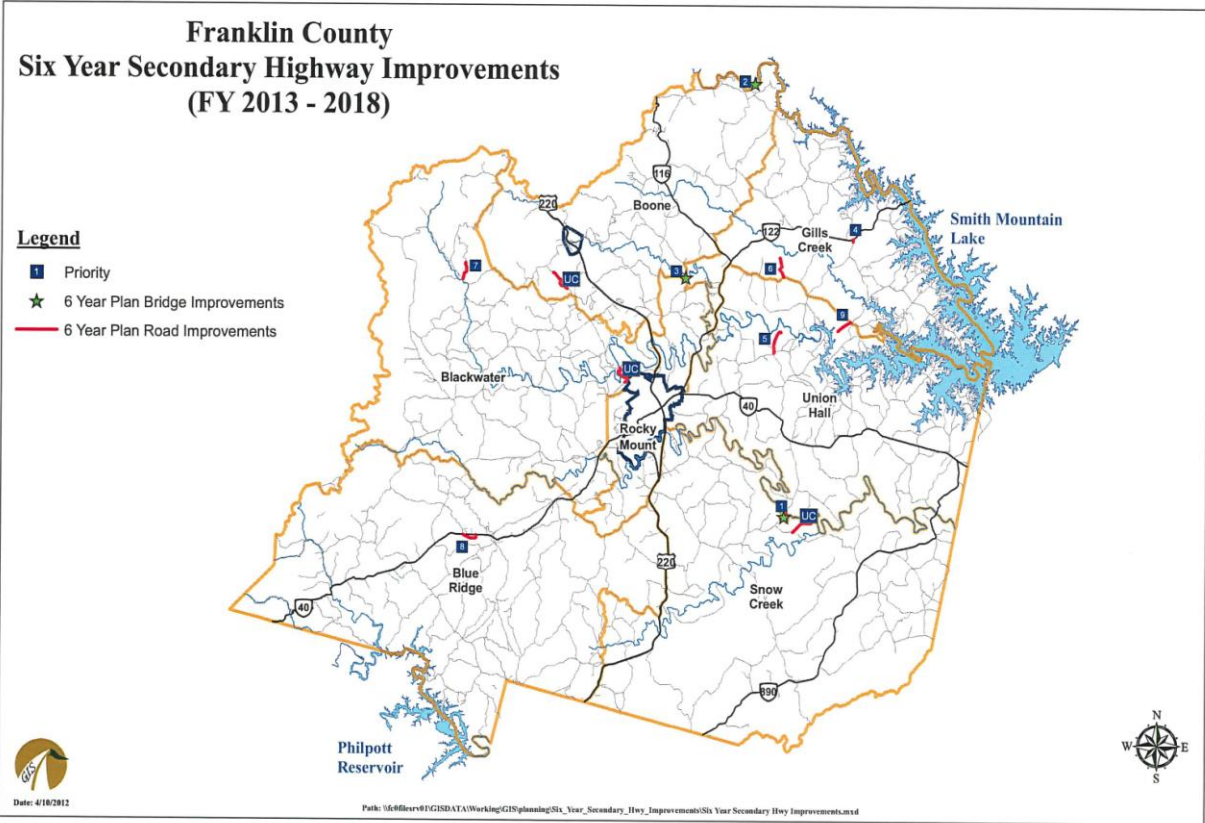


- Bridge Replacement-Iron Bridge Road (Route 927)
- Bridge Replacement-Alean Road (Route 687)
- Resurfacing of Greenhouse Road (Route 839)
- Resurfacing of Inglewood Road (Route 672)

With the number of projects being completed in the FY2012 and FY2013 there should be more funds available for next year’s Secondary Six Year Plan (SSYP) to include additional projects.

**RECOMMENDATION:**

Staff respectfully requests that the Board of Supervisors to adopt by resolution the FY2013-2108 Secondary Six Year Plan (SSYP).  
Public Hearing was closed.



Secondary System  
Franklin County  
Construction Program  
Estimated Allocations

Fund	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	Total
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$165,041	\$181,648	\$181,648	\$181,648	\$181,648	\$181,648	\$1,073,281
Residue Parcel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP - Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$165,041	\$181,648	\$181,648	\$181,648	\$181,648	\$181,648	\$1,073,281

Board Approval Date:

Residency Administrator

Date

County Administrator

Date

DRAFT

District: Salem												
County: Franklin County												
Board Approval Date:												
2013-14 through 2017-18												
Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count
PPMS ID	Project #				2012-13	2013-14	2014-15	2015-16	2016-17	2017-18		Scope of Work
Accomplishment	Description											FHWA #
Type of Funds	FROM		SSYP Funding									Comments
Type of Project	TO		Other Funding									
Priority #	Length	Ad Date	Total									
RL0931	Frains Road	PE \$15,000										
98424	0931033739	RW \$0	\$278,190		\$0	\$0	\$0	\$0	\$0	\$0		150
SAAP CONTRACT	RTE 931 - SURFACE TREAT	CON \$263,190	\$0		\$0	\$0	\$0	\$0	\$0	\$0		Resurfacing
S	NON-HARDSURFACED ROAD	Total \$278,190	\$278,190	\$0	\$0	\$0	\$0	\$0	\$0	\$0		16005
No Plan	(RESURFACING)											
0000.00	Intersection Rte 715											
	ESM	2/28/2012										
	1.0											
RL0709	Blue Bend Road	PE \$25,000										
98426	0709033740	RW \$0	\$389,420		\$0	\$0	\$0	\$0	\$0	\$0		Resurfacing
SAAP CONTRACT	RTE 709 - SURFACE TREAT	CON \$364,420	\$0		\$0	\$0	\$0	\$0	\$0	\$0		16005
S	NON-HARDSURFACED ROAD	Total \$389,420	\$389,420	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
No Plan	(RESURFACING)											
0000.00	1.0 Mi West Rte 919	2/28/2012										
	0.05 Miles South Rte 812											
	1.1											
RL0728	Leaning Oak Road	PE \$25,000										
98431	0728033741	RW \$0	\$308,418		\$0	\$0	\$0	\$0	\$0	\$0		Resurfacing
SAAP CONTRACT	RTE 728 SURFACE TREAT NON	CON \$283,418	\$0		\$0	\$0	\$0	\$0	\$0	\$0		16005
S	HARDSURFACED ROAD	Total \$308,418	\$308,418	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
No Plan	(RESURFACING)											
0000.00	0.5 Mi S Rte 739	2/28/2012										
	1.4 Mi S Rte 739											
	0.9											
RL0718	COLONIAL TURNPKE	PE \$650,000										
55471	0718033334	RW \$220,658	\$1,725,832		\$0	\$0	\$0	\$0	\$0	\$0		601
CONTRACT	RTE 718 - BRIDGE	CON \$5,095,983	\$285,066		\$0	\$38,584	\$0	\$225,140	\$3,712,819	\$0		Bridge Replacement w/o Added
BR/STP,STP	REPLACEMENT	Total \$5,966,641	\$1,990,898	\$3,976,543	\$0	\$38,584	\$0	\$225,140	\$3,712,819	\$0		Capacity
MIN PLAN, FED-	APPROACHES & BRIDGE											14011
AID, SECONDARY	OVER PIGG RIVER	11/12/2019										State funds - AC for future federal
0001.00	0.4											conversion.
RL0634	HARDY FORD BRDG	PE \$201,501										
58890	0634033349	RW \$27,655	\$631,873		\$0	\$0	\$0	\$0	\$0	\$131,648		4100
CONTRACT	RTE 634 - FRANKLIN CO.	CON \$1,364,631	\$125,822		\$0	\$0	\$0	\$0	\$0	\$0		Bridge Replacement w/o Added
STP	APPROACH TO HARDY FORD	Total \$1,593,787	\$757,695	\$836,092	\$0	\$0	\$0	\$0	\$0	\$131,648		Capacity
SECONDARY - ONE	AT SMITH MOUNTAIN LAKE											14011
HEARING DESIGN	(GOES W/ID 58885 & 62850;	9/13/2016										Bridge and approach allocations are
0002.00	ACTIVITIES ON 62650)											funded 50 / 50 % with Bedford
	0.1											County. PE funded in REDUX.

DRAFT

District: Salem												
County: Franklin County												
Board Approval Date:												
2013-14 through 2017-18												
Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count
PPMS ID	Project #				2012-13	2013-14	2014-15	2015-16	2016-17	2017-18		Scope of Work
Accomplishment	Description											FHWA #
Type of Funds	FROM		SSYP Funding									Comments
Type of Project	TO		Other Funding									
Priority #	Length	Ad Date	Total									
RL0687	ALAN ROAD	PE \$330,000										
84934	0687033701	RW \$0	\$270,425		\$0	\$0	\$0	\$0	\$0	\$0		290
CONTRACT	RTE 687 - REPLACE EXISTING	CON \$1,044,524	\$1,114,687		\$0	\$0	\$0	\$0	\$0	\$0		Bridge Replacement w/o Added
BROS	ONE-LANE BRIDGE	Total \$1,374,524	\$1,385,112	(\$10,588)	\$0	\$0	\$0	\$0	\$0	\$0		Capacity
Minimum Plan	0.01 MI. NORTH ROUTE 691											16011
0003.00	0.70 MI. SOUTH ROUTE 689	3/13/2012										
	0.0											
RL0616	Savage Road	PE \$69,088										
93277	0616033727	RW \$48,100	\$390,524		\$0	\$0	\$0	\$0	\$0	\$0		8800
CONTRACT	RTE 616 - CONSTRUCT RIGHT	CON \$348,721	\$0		\$0	\$0	\$0	\$0	\$0	\$0		Reconstruction w/ Added Capacity
STP	TURN LANE AT INT. RTE. 122	Total \$485,909	\$390,524	\$75,385	\$0	\$0	\$0	\$0	\$0	\$0		24103
Minimum Plan	Intersection of Route 122	7/7/2015										
0004.00	0.12 miles south of intersection of											
	Route 122											
	0.1											
RL0839	Greenhouse Road	PE \$74,071										
98432	0839033742	RW \$0	\$408,845		\$38,781	\$0	\$0	\$0	\$0	\$0		Resurfacing
SAAP CONTRACT	RTE 839 -SURFACE TREAT	CON \$374,555	\$0		\$0	\$0	\$0	\$0	\$0	\$0		16005
S	NON-HARDSURFACED ROAD	Total \$448,626	\$408,845	\$38,781	\$38,781	\$0	\$0	\$0	\$0	\$0		
No Plan	(RESURFACING)											
0007.00	Intersection of Rte 671	2/22/2013										
	ESM											
	0.9											
RL0672	Inglewood Road	PE \$48,975										
98437	0672033743	RW \$0	\$90,503		\$37,095	\$110,659	\$43,935	\$0	\$0	\$0		Resurfacing
SAAP CONTRACT	RTE 872 SURFACE TREAT NON	CON \$235,217	\$0		\$0	\$0	\$0	\$0	\$0	\$0		16005
S	HARDSURFACED ROAD	Total \$282,192	\$90,503	\$191,689	\$37,095	\$110,659	\$43,935	\$0	\$0	\$0		
No Plan	(RESURFACING)											
0008.00	Intersectin of Rte 670	2/22/2013										
	ESM											
	1.0											
RL0744	Webster Corner Road	PE \$60,796										
98459	0744033744	RW \$0	\$131,964		\$0	\$25,217	\$62,132	\$72,540	\$74,887	\$0		Resurfacing
SAAP CONTRACT	RTE -744 SURFACE TREAT	CON \$305,944	\$0		\$0	\$0	\$0	\$0	\$0	\$0		16005
S	NON-HARDSURFACED ROAD	Total \$366,740	\$131,964	\$234,776	\$0	\$25,217	\$62,132	\$72,540	\$74,887	\$0		
No Plan	(RESURFACING)											
0009.00	Intersection of RTE 643	2/20/2015										
	0.7 Mi N of Rte 673											
	0.7											

DRAFT

District: Salem  
County: Franklin County  
Board Approval Date:

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

2013-14 through 2017-18

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS							Balance to complete	Traffic Count
PPMS ID	Project #												
Accomplishment	Description												
Type of Funds	FROM												
Type of Project	TO		SSYP Funding		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18			Scope of Work
Priority #	Length	Ad Date	Other Funding	Total									FHWA #
													Comments
RL0748	Fernum School Road	PE \$38,461											
98460	0748033745	RW \$0	\$0		\$28,593	\$25,200	\$55,009	\$64,869	\$56,796	\$0			
SAAP CONTRACT	RTE 748- SURFACE TREAT NON-HARDSURFACED ROAD (RESURFACING)	CON \$192,006	\$0		\$0	\$0	\$0	\$0	\$0	\$0			Resurfacing
No Plan	0.1 MI S Rte 40	Total \$230,467	\$0	\$230,467	\$28,593	\$25,200	\$55,009	\$64,869	\$56,796	\$0	\$0		16005
0010.00	Intersection of Rte 40 0.7	2/20/2015											
RL1068	Big Oak Lane	PE \$32,284											
99520	1068033750	RW \$0	\$193,102		\$0	\$0	\$0	\$0	\$0	\$0			
STATE	Big Oak Lane-Rural Addition FY11	CON \$160,610	\$0		\$0	\$0	\$0	\$0	\$0	\$0			Reconstruction w/o Added Capacity
FORCES/SHRED EQUIPMENT	Inter Rte 670 (Brt Chny RD)	Total \$193,102	\$193,102	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		16004
S	0.74 MI W.Rte 670 (Brt Chmny RD) 0.7	4/30/2012											
No Plan													
0011.00													
RL9999	99999962	PE \$0											
-11521		RW \$0	\$59,507		\$0	\$0	\$0	\$0	\$0	\$0			
	Secondary Project Closeout Account - Salem	CON \$0	\$1,319,461		\$0	\$0	\$0	\$0	\$0	\$0			
9999.99		Total \$0	\$1,379,028	(\$1,379,028)	\$0	\$0	\$0	\$0	\$0	\$0	(\$1,379,028)		
RL0927	Iron Bridge Road	PE \$431,671											
90089	0927033708	RW \$80,797	\$24,735		\$0	\$0	\$0	\$0	\$0	\$0			Bridge Replacement w/o Added Capacity
CONTRACT	RTE 927 - BRIDGE REPLACEMENT (STR. 6358)	CON \$1,012,836	\$1,228,732	\$271,837	\$271,837	\$0	\$0	\$0	\$0	\$0			
BRCS	Intersection of Route 854	Total \$1,525,304	\$1,253,467	\$271,837	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Single Hearing	Intersection of Route 40 0.0	10/9/2012									\$0	16011	
9999.99													
RL4003	1204003	PE \$0											
100097		RW \$0	\$75,771		\$0	\$0	\$0	\$0	\$0	\$0			0
	COUNTYWIDE RURAL ADDITIONS	CON \$250,000	\$0	\$174,229	\$0	\$0	\$0	\$0	\$0	\$0			Reconstruction w/o Added Capacity
S	VARIOUS LOCATIONS IN COUNTY	Total \$250,000	\$75,771		\$0	\$0	\$0	\$0	\$0	\$0	\$174,229		16004
9999.99	VARIOUS LOCATIONS IN COUNTY	3/1/2011											RURAL ADDITIONS - SECTION 33.1 -72.1. ROLLOVER OF FUNDS CAN BE FOR FIVE YEARS.

DRAFT

District: Salem

County: Franklin County

Board Approval Date:

2013-14 through 2017-18

Route PPMS ID Accomplishment Type of Funds Type of Project Priority #	Road Name Project # Description FROM TO Length	Estimated Cost  Ad Date	Previous Funding  SSYP Funding Other Funding Total	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count Scope of Work FHWA # Comments
					2012-13	2013-14	2014-15	2015-16	2016-17	2017-18		
RL4007 100107 S 9999.99	1204007 COUNTYWIDE TRAFFIC SERVICES VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 CON \$250,000 Total \$250,000 3/1/2011	\$251,412 \$0 \$251,412	(\$1,412)	\$40,572 \$0 \$40,572	\$10,572 \$0 \$10,572	\$10,572 \$0 \$10,572	\$34,239 \$0 \$34,239	\$39,965 \$0 \$39,965	\$40,000 \$0 \$40,000	(\$177,332)	0 Safety 16021 TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS
RL4005 100176 S 9999.99	1204005 COUNTYWIDE ENGINEERING & SURVEY VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 CON \$250,000 Total \$250,000 3/1/2011	\$7,587 \$0 \$7,587	\$242,413	\$20,000 \$0 \$20,000	\$10,000 \$0 \$10,000	\$10,000 \$0 \$10,000	\$10,000 \$0 \$10,000	\$10,000 \$0 \$10,000	\$10,000 \$0 \$10,000	\$172,413	0 Preliminary Engineering 16015 MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.

No one spoke for or against the proposed 6-Year Secondary Road Plan as advertised.

Public hearing was closed.  
**(RESOLUTION #14-05-2012)**

BE IT THEREFORE RESOLVED, by the Board of Supervisors to adopt the advertised FY' 2013-2018 Secondary Six Year Plan (SSYP) as submitted.

MOTION BY: Ronnie Thompson  
SECONDED BY: Bob Camicia

VOTING ON THE MOTION WAS AS FOLLOWS:

AYES: Mitchell, Thompson, Wagner, Brubaker, Camicia, Thompson & Cundiff

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Chairman Cundiff adjourned the meeting.

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DAVID CUNDIFF  
CHAIRMAN

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SHARON K. TUDOR, MMC  
COUNTY CLERK